

JUMP UP & GO COORDINATOR

RESPONSIBILITIES

- To develop, promote and facilitate lunchtime and after-school activities at the local elementary schools
- To develop and coordinate activities for junior high and high school students in the community where required.
- To implement and run the program under the direction of the Recreation Manager and in cooperation with the Jump Up and Go Assistant.
- To supervise the Assistant and the overall program.
- To determine a method for measuring the overall fitness level of the children in the program at the beginning and end of the program.
- To provide daily program plans and ensure the proper equipment is available for the daily activities.
- To coordinate the activities with the school principals based on availability of space and school events.
- To supervise children and provide a safe and fun environment for the promotion of physical activities.
- To present to the classes at the local high school describing the program and recruiting volunteers for the program.
- To coordinate and supervise student volunteers who will assist with the after-school activities.
- To promote the benefits of a healthy lifestyle and include information in the monthly calendar given to parents
- To coordinate a week of daily activities throughout spring break.
- To provide a final report outlining the overall program, the participation level, the strengths/weaknesses and recommendations for the future.

JUMP UP & GO ASSISTANT

RESPONSIBILITIES

- To assist with the implementation of lunchtime and afterschool activities at the local elementary schools.
- To supervise children and provide a safe and fun environment for the promotion of physical activities.
- To assist with the supervision of student volunteers who will assist with the after-school activities.
- To assist with supervision during a week of daily activities throughout March break.
- To cooperate and work under the direction of the Jump Up and Go Coordinator.
- To provide feedback and recommendations at the end of the program.

For further info call Norma MacLeod – Town of New Glasgow at 755-8363