

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor James Ryan presiding.

PRESENT: Deputy Mayor Dan Currie; Councillors Eric Daley, Malcolm Houser and Nadine LeBlanc

ALSO PRESENT: Scott Conrod, CAO
Eldon MacDonald, Town Accountant
Kyle Slaunwhite, Chief Operator-Wastewater Treatment
Blake Sarson, Fire Dept
Michelle Young, Recreation/Minute Recorder

REGRETS: Jim Chisholm, Public Works
Nicole MacDonald Battist, Deputy Clerk/Minute Recorder

1. PRIVATE SESSION – CONTRACT & PROPERTY MATTERS (5:30 PM)

2. PUBLIC SESSION - CALL TO ORDER (6:30 PM)

Mayor Ryan called the meeting to order.

3. APPROVAL OF AGENDA

MOVED: M. Houser
SECONDED: DM Currie

COC-04-03-17-1832

MOTION: To approve the agenda with the following additions:
6. Appointment Committees – Hector Arena
9e CCRSB School Review
MOTION CARRIED.

4. DELEGATION

DESTINATION EASTERN AND NORTHUMBERLAND SHORES

A slide presentation was made by Cindy MacKinnon, Executive Director and Wes Surrect, President, on behalf of DEANS. Items reviewed were:

- DEANS is a nonprofit organization; recognized by the Provincial Government; it is a regional marketing organization with a volunteer board.
- A request was made for municipal investment from the Town of Pictou for this fiscal year, \$4293; in addition to a marketing request of \$1858; total DEANS budget is \$150,000. Mayor Ryan indicated that the request will be taken under consideration by Council.

Mr. Surrect reported that all indicators are pointing to a positive tourism season for this year.

5. DEPARTMENTAL REPORTS

a. Fire Department

Member Blake Sarson was on-hand to represent the department

- No date set for Lobster Dinner
- Deputy Mayor Currie asked if the Department had any ice rescue training equipment; Blake reported that they do.

b. RCMP

Cpl Deagle was not available; the RCMP report was included in Council's package.

c. CAO

CAO Conrod provided highlights on work completed over the past month; upcoming priorities were discussed.

Question on SWPC – Are there representatives from the Municipality of Pictou County?

d. Public Works

Jim Chisholm was unavailable.

- Question if the new E-1 service is turned on at Pictou Fishing Supplies – Kyle Responded in the affirmative.
- Question on leak on Caladh Avenue – Kyle Slaunwhite responded.
- Question if current mini plants remove manganese; Kyle Slaunwhite responded yes.
- Letter from Minister of Municipal Affairs was discussed; the letter constitutes one year advance notice for compliance of required upgrades.
- Kyle Slaunwhite, Jim Chisholm and Scott Conrod had met with design engineers for new water treatment plant.

e. Recreation and Parks

M. Young reported on pool users and capital work; there are a number upcoming programs and events being worked on.

f. Variance Report

Operations are \$88,000 under budget; major variances included lower RCMP bill for last quarter among others.

6. APPOINTMENT COMMITTEES

a. Pictou Place – J. Ryan; M. Houser and D. Currie

Positive meeting; met with Library Board Members; County Councillors and deCoste Staff and Board reviewed plans; need to determine funding for ongoing operation; valuable enhancement to the deCoste Centre.

b. Fire Department – D. Currie; J. Ryan

CAO and Mayor Ryan met with members of the Fire Department regarding finances. Consensus for the need to work on a long-term plan, for example fundraising for major capital purchases.

c. Regional Economic Development Committee – D. Currie; J. Ryan

- Reported that Eastern Strait REN not interested in taking in members from other regions.

- The Committee will investigate the formation of a REN for Pictou County.
- d. Municipal Alcohol Project (MAP) – D. Currie
 - Minutes were distributed
 - Key people involved included Kent Corbett who had provided valuable input
 - Funding available to assist community groups and events include: education on alcohol consumption (messaging), provide water to drivers, and safe ride offerings (partner with CHAD).
- e. Hector Arena – DM Currie; E Daley
 - Repair needed for stairs on mezzanine; remaining dollars left from a funding program will be used on condenser pumps
 - Quotes on LED light replacement
 - In process of making application to the Town Grant Program
- f. CEF – E Daley
 - E. Daley met with CEF – reviewing breakwater plans

7. BUSINESS ARISING FROM THE MINUTES

- a. Commercial Assessment Phase-in By-Law – Date for Public Meeting
Thursday, April 27 at 6:30 pm
- b. Integrated Community Sustainability Plan – Date for Council Meeting
Wednesday, April 5, 2015 at 6:30 pm
- c. Quarry Pond Lease
In February the Lions Club of Pictou and Area presented a project at the quarry pond area on Town owned land.
Recommendation report from staff: examined issues related to physical location; equipment traffic, and insurance; an option was developed with respect to the above.

MOVED: N. LeBlanc *COC-04-03-17-1833*
SECONDED: E. Daley

MOTION: To recommend that Council approve terms for a proposed lease at their next regular session.
MOTION CARRIED.

- d. Request for Proposal Issuance – Commercial Highway Zone Development
Committee discussed releasing a Request for Proposals limited to Lots A&B.

MOVED: DM Currie *COC-04-03-17-1834*
SECONDED: E. Daley

MOTION: To recommend that Council ratify the release of a Request for Proposals regarding the sale and development of Lots A & B during their next regular session.
MOTION CARRIED.

8. RECOMMENDATIONS/REPORTS FROM PRIVATE SESSION

Respect to Fire Department to purchase rescue vehicle

MOVED: DM Currie *COC-04-03-17-1835*
SECONDED: M. Houser

MOTION: To instruct staff to implement terms outlined in private session associated with the purchase of a used rescue vehicle from the Northfield Volunteer Fire Dept; and for Council to ratify those terms at their next regular session.
MOTION CARRIED.

For Information Purposes

Council advised staff to issue an order to an unsightly property owner in Town.

9. NEW BUSINESS

a. Water Utility Central Treatment Plant and Pressure Zone Installations

- Recommendation from project manager on phased approach
- Previously awarded a design contract
- Recommendation to Council to accept the school site, reasoning: a larger site; has more options around backwash water, not as much disruption to landowners, amount of land available allows for garage and storage area onsite. One drawback to this site is additional \$80,000.
- Discussion on unknown costs related to standpipe site (underground work)

Question – what are the additional costs. These include installation of power poles and workshop.

CAO Conrod stated the building will be behind fencing; SCADA equipment (remote electronic operating software) for both wastewater and water systems will be located in Browns Point Wastewater Treatment Plant and within the new Water Treatment Plant.

MOVED: N. LeBlanc *COC-04-03-17-1836*
SECONDED: M. Houser

MOTION: To recommend that Council accept the school site for the Water Treatment Facility.
MOTION CARRIED.

b. Wellfield Environmental Liability Insurance
Insurance Policy will expire in May.

MOVED: DM Currie *COC-04-03-17-1837*
SECONDED: E. Daley

MOTION: To recommend that Council authorize the Mayor and CAO to negotiate and purchase insurance coverage based on quotations to be received.
MOTION CARRIED.

c. Cruise Ship Trade Show (Montreal)

MOVED: DM Currie *COC-04-03-17-1838*
SECONDED: M. Houser

MOTION: To recommend that Council approve the Recreation Coordinator's attendance at the Canada New England Cruise Symposium in Montreal June 13-15, 2017.
MOTION CARRIED.

d. Spring Cleanup

Recommendation report – background; no other municipal unit has a second cleanup in addition to the Pictou County Solid Waste annual clean up.

Discussion on Town costs in providing clean up (tipping fees and labour).

Recommendation for the Town of Pictou Spring Clean Up to follow Pictou County Solid Waste Clean Up. Discussion followed on promotion and timing.

MOVED: N. LeBlanc *COC-04-03-17-1839*
SECONDED: E. Daley

MOTION: To recommend that Council authorize a 2017 Spring Clean Up during their next regular session.
MOTION CARRIED.

e. CCRSB School Review

School Review – For information purposes a meeting of CCRSB is scheduled for Wednesday, April 5, 2017. Important issue for the Town of Pictou. It was agreed that

the Town offer a bus/transportation to the meeting for residents. The vote may not happen but CCRSB does have the information to take a vote. The meeting will be held at the CEC Cafeteria and the bus will leave Pictou Academy parking lot at 5:30 pm.

DM Currie thanked Mayor Ryan for his presentation at the Public Meeting on March 27 of the CCRSB at Pictou Elementary.

10. CORRESPONDENCE

a. The Hon. Zach Churchill, Minister of Municipal Affairs

The letter dated March 23, 2017 serves as the 12 month notice requirement for any changes under the Municipal Government Act to any provincial legislation, regulation or administrative actions that could have the effect of decreasing revenues or increasing the required expenditures of municipalities. Changes for the 2018-19 fiscal year and beyond include drinking water requirements regulations; no limits have been set to date but there will be changes.

b. All-Terrain Vehicles

Pubic request to allow access to downtown core via Jitney Trail. The Town has a By-Law with respect to request. In order to amend the By-Law the Town requires two council meetings. Question: is there a desire among Council to open the By-Law for amendment discussion.

Tabled for clarification and discussion.

11. PUBLIC COMMENTS/QUESTIONS

Request for clarification on the discussion and recommendation on Quarry Pond.

Question on how to find out more information on the Pictou Library Project.

12. ADJOURNMENT

MOVED: N. LeBlanc

COC-04-03-17-1840

SECONDED: E. Daley

MOTION: To adjourn the meeting.
MOTION CARRIED

APPROVED

James J. Ryan
Mayor

Scott W. Conrod
CAO