

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor James Ryan presiding.

**PRESENT:** Deputy Mayor Nadine LeBlanc; Councillors Dan Currie, Melinda MacKenzie and Shawn McNamara

**ALSO PRESENT:** Kyle Slaunwhite, CAO  
Iain MacIsaac, Public Works  
Michelle Young, Recreation Manager  
Jonathan Daye, Accountant  
Cst Daron Peach, RCMP  
Paul Janes, Fire Department  
Nicole MacDonald, Deputy Clerk/Minute Recorder

**1. PRIVATE SESSION – SOLICITOR-CLIENT PRIVILEGE MATTERS (5:30 pm)**

**2. PUBLIC SESSION – CALL TO ORDER**

Mayor Ryan called the meeting to order.

**3. LAND ACKNOWLEDGEMENT**

It was acknowledged that Town Council was meeting in the unceded territory of Mi'kma'ki.

**4. APPROVAL OF AGENDA**

MOTION: To approve the agenda with one addition:  
9j. Petition – Industrial Noise in Downtown Pictou

CARRIED

***COC-09-13-21-2440***

**5. DEPARTMENTAL REPORTS**

a. Fire Department

- Question on whether there is an auxiliary
- Question on whether the Fire Hall is presently available for outside use

b. RCMP

- Question about dogs being off leash on Jitney Trail

c. Administration

- The Deputy Clerk was asked to run through the process for unsightlys
- Question about online complaint form

d. Public Works

- Question on anticipated completion date for Water Street
- Comment on work completed to exterior of CN Station

- Question about East End sidewalk light
  - Question about installation of West River Road sidewalk light
  - Question on recent investment in CN Station renovations
- e. Recreation and Parks
- Question on whether there has been a waiting list for day camps in previous years
  - Question on status of Veterans Drive Playground
  - Question on when kiosks will close
  - Question on whether the equipment box at Veterans Drive is owned by the Town, and whether it will be rotated to other parks
  - Question on maintenance completed at the CN Ballfield this year
- f. Variance
- Question on marina operational expenses

J Daye was thanked for the tremendous work he has done while employed with the Town. He will be leaving his position later this month.

## **6. APPOINTMENT COMMITTEES**

- a. Ship Hector Foundation – S McNamara
- Numbers were better than the 2020 season
  - Fundraising campaign is ramping up
  - September 15 – Anniversary of landing of the Hector, free admission
- b. Pictou Lobster Carnival – S McNamara
- Over \$25,000 in bank account to start for next year
- c. Hector Arena – S McNamara/ M MacKenzie
- Looking at funding options to assist with updating refrigeration system
  - Nominated Rink Manager Ron Clarke for a professional achievement award through Recreation NS
- d. Heritage Advisory Committee – M MacKenzie
- Front Street Heritage District – Purchased banners, ordered plaques, preparing information packages for owners in this area
- e. deCoste Centre for Arts & Creativity – M MacKenzie
- July 13 AGM held
  - Councillor Currie was acknowledged for his fundraising efforts
- f. Regional Library, McCulloch House Museum & Genealogy Centre, Regional Enterprise Network – D Currie
- Reports submitted electronically
  - Library – Meeting held September 9, budget on track
  - REN appointed acting CEO

- g. Police Advisory Board – DM LeBlanc
  - Still awaiting provincial appointment, one town vacancy
- h. Northumberland Fisheries Museum – DM LeBlanc
  - Regular meeting and AGM – August 10
  - New executive elected
  - Curator leaving

**7. BUSINESS ARISING FROM MINUTES**

**8. RECOMMENDATIONS/REPORTS FROM PRIVATE SESSION**

Two land matters were updated with no public information available at this time.

Another item was discussed with components falling under Solicitor-Client Privilege. Publicly, Council consensus is to table an ongoing noise matter until after they meet with a property owner.

**9. NEW BUSINESS**

a. Seven Day Notice – Update: Travel Allowances and Other Expenses Policy

MOTION: That the following serve as the required seven (7) day advance notice to update the Town Policy entitled “Travel Allowances and Other Expenses”.

CARRIED *COC-09-13-21-2441*

b. Seven Day Notice – Update: Non-Unionized Entitlement and Benefits Policy

MOTION: That the following serve as the required seven (7) day advance notice to update the Town Policy entitled “Non-Unionized Entitlement and Benefits”.

CARRIED *COC-09-13-21-2442*

c. Sinclair Lift Station Capital Work

MOTION: For Council at their next regular meeting to transfer \$100,000 from the Water Street sidewalk capital grant budget to the Sinclair lift station emergency repairs.

CARRIED *COC-09-13-21-2443*

d. Wastewater Manual Update

MOTION: For Council at their next regular meeting to approve the annual wastewater manual update.

CARRIED *COC-09-13-21-2444*

e. Water Manual Update

MOTION: For Council at their next regular meeting to approve the annual water manual update.

CARRIED *COC-09-13-21-2445*

f. Canada Post Concerns

The Mayor will draft a letter on behalf of Council raising concerns from citizens about not receiving mail if it is improperly labeled.

g. Fire Inspector Appointment

MOTION: For Council at their next regular meeting to appoint Mannie Withrow as a Fire Inspector for the Town.

CARRIED *COC-09-13-21-2446*

h. Water Accounts Write-offs

MOTION: For Council at their next regular meeting to write off the accounts listed per Briefing Note Schedule.

CARRIED *COC-09-13-21-2447*

i. Temporary Borrowing Resolution (TBR) & Renewals – Various Capital Projects

Capital projects are funded through short term financing with a registered bank and then converted into long-term financing through the Municipal Finance Corporation. In order to participate, the Town must have a resolution of Council and current TBR. The TBR for various capital projects which was originally approved by Council in previous years has expired, therefore must be renewed. These projects were built into the current year budget.

Various Capital Projects

MOTION: For Council at their next regular meeting to pass the following:

**WHEREAS** Section 66 of the Municipal Government Act provides that the Town of Pictou, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose authorized by statute;

**AND WHEREAS** the Town of Pictou has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purpose as identified in their capital budget;

**AND WHEREAS** the specific amounts and descriptions of the projects are contained in Schedule A (per agenda package);

**BE IT THEREFORE RESOLVED**

**THAT** the sum be borrowed by the issue and sale of debentures of the Council of the Town of Pictou to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that a sum or sums not exceeding \$1,647,000 in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding twelve months from the date of the approval of the Minister of Municipal Affairs of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

CARRIED

*COC-09-13-21-2448*

Various Capital Projects Renewal

MOTION: For Council at their next regular meeting to pass the following:

**WHEREAS** Section 66 of the Municipal Government Act provides that the Town of Pictou, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose authorized by statute;

**AND WHEREAS** the Town of Pictou has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purpose as identified in their capital budget;

**AND WHEREAS** the specific amounts and descriptions of the projects are contained in Schedule “A” (per agenda package);

**AND WHEREAS** pursuant to a resolution passed by the Municipal Council on the 20th day of September, 2021, the Council postponed the issue of debentures and with the approval of the Minister of Municipal Affairs dated the 24th day of April, 2020, borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding Five Hundred Six Thousand Six Hundred Sixty-Seven Dollars (\$506,667) for the purpose set out above for a period not exceeding twelve months;

**AND WHEREAS** it is deemed expedient that the period of borrowing be further extended;

**BE IT THEREFORE RESOLVED**

**THAT** subject to the approval of the Minister of Municipal Affairs and Housing, the authorized period of borrowing in the amount of Five Hundred Six Thousand Six Hundred Sixty-Seven Dollars (\$506,667) be extended for a further period not exceeding Twelve (12) months from the date of the approval of the Minister of Municipal Affairs and Housing.

CARRIED

*COC-09-13-21-2449*

Various Capital Projects Renewal

MOTION: For Council at their next regular meeting to pass the following:

**WHEREAS** Section 66 of the Municipal Government Act provides that the Town of Pictou, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose authorized by statute;

**AND WHEREAS** the Town of Pictou has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purpose as identified in their capital budget;

**AND WHEREAS** the specific amounts and descriptions of the projects are contained in Schedule “A” (per email);

**AND WHEREAS** pursuant to a resolution passed by the Municipal Council on the 20th day of September, 2021, the Council postponed the issue of debentures and with the approval of the Minister of Municipal Affairs dated the 24th day of April, 2020, borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding Nine Hundred Seventy-One Thousand Eighty-Nine Dollars (\$971,089) for the purpose set out above for a period not exceeding twelve months;

**AND WHEREAS** it is deemed expedient that the period of borrowing be further extended;

**BE IT THEREFORE RESOLVED**

**THAT** subject to the approval of the Minister of Municipal Affairs and Housing, the authorized period of borrowing in the amount of Nine Hundred Seventy-One Thousand Eighty-Nine Dollars (\$971,089) be extended for a further period not exceeding Twelve (12) months from the date of the approval of the Minister of Municipal Affairs and Housing.

Council deferred making a motion as some information on this TBR was missing.

j. Petition – Industrial Noise in Downtown Pictou

Mayor Ryan entered into the record a petition on behalf of a number of citizens over concerns of industrial noise levels in the downtown area of Pictou.

**10. CORRESPONDENCE**

**11. PUBLIC COMMENTS/QUESTIONS**

- Question on noise meter calibration and certification

**12. ADJOURNMENT**

The meeting was adjourned.

APPROVED

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James J. Ryan  
Mayor

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Kyle Slaunwhite  
CAO