



Chapter 3 **Audit Committee Policy** (April 23, 2007)

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3.1 Short Title

To establish an Audit Committee for the Town of Pictou in accordance with Section 44 (1) of the Municipal Government Act.

3.2 Policy Objective

The objectives of the Audit Committee Policy are to:

- a. state Council's policy with respect to the role of the Audit Committee as part of the year end audit and preparation of the annual financial statements;
- b. define the objectives of the Audit Committee as an advisory committee of Council;
- c. determine the membership of the Audit Committee; and
- d. set out the Terms of Reference for the Audit Committee;

3.3 Policy Presentation

The Town of Pictou shall establish an Audit Committee as an advisory committee to Council to oversee the year end audit and preparation of the Town's annual financial statements. The Audit Committee will facilitate public accountability and Council's fiduciary responsibility for the public funds under their control.

Objectives of the Audit Committee

The objectives of the Audit Committee are to:

- a. help Council meet its fundamental responsibilities of protecting the municipal assets and managing operations as efficiently as possible;
- b. provide better communication between the auditor and council and promote better understanding of the audit process;
- c. enhance the external auditor's independent position;
- d. increase credibility and objectivity of the Town's financial report; and
- e. strengthen the role of Council and Committee members.

Membership

The Audit Committee shall be comprised of the Mayor and four elected Councillors. As well, the CAO and Accountant shall be non-voting members of the Audit Committee.

3.4 Schedules

3.5 Editors Annotations

<u>Clerk's Annotation for Official Policy Book</u>	
Date of Notice to Council Members of Intent to Consider [7 days minimum]:	_____
Date of Passage of Current Policy:	_____ <u>April 23, 2007</u> _____
I certify that this Policy was adopted by Council as indicated above.	
<u>Scott Conrod</u> C.A.O. / Town Clerk	_____ Date