

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in the Town Council Chambers on the above date. Mayor Joseph Hawes presiding.

PRESENT: Deputy Mayor Lynn Vigneault; and Councillors Bob Naylor, Cam Beaton, Alta Munroe

ALSO PRESENT: Scott Conrod, CAO
Jim Chisholm, Superintendent Public Works
Paul Janes, Fire Chief
Bronwyn Duffy, Town Solicitor
Eldon MacDonald, Town Accountant
Cpl. Shaun Reynolds, RCMP Pictou
Jo-Anne McNamara, Meeting Recorder

CALL TO ORDER

Mayor Hawes called the meeting to order at 6:30 pm.

PRIVATE SESSION

Contract Matters

RECONVENE

APPROVAL OF AGENDA

MOVED: C. Beaton
SECONDED: L. Vigneault

COC-01-14-13-986

MOTION: To approve the agenda with the following addition:
7.e Bob Naylor – Council Policy
MOTION CARRIED.

DEPARTMENTAL AND STANDING REPORTS

R.C.M.P. PICTOU DETACHMENT

The monthly report was included in the Council package. Cpl. Shawn Reynolds introduced himself and briefly reviewed the direction the Department is proceeding in regards to the Town of Pictou.

FIRE DEPARTMENT

Paul Janes, Fire Chief, presented a report for the Fire Department that included the following items:

- Training – In house training continues weekly on Mondays and there are 6 firemen in the process of getting their Level II
- Fire Fighting Equipment – nothing to report on the equipment

- Building Maintenance – still waiting on the CEF to complete the Fire Code updates at the hall
- Up and Coming – the Annual Firemen’s Banquet will be held this weekend

RECREATION AND PARKS

The Recreation Programmer’s report was given to Council prior to the meeting. Included were updates on Pictou Aquatics, Community and Volunteer Development, Marketing & Communications, Community Pride, Organizational Development and various information on Active Pictou County.

PUBLIC WORKS

There was no written report from Public Works but the Superintendent reported on:

- snow removal
- a complaint that was received in regards to the ridge in the sidewalk by Dr. McCara’s office, this is being worked on
- there have been several water breaks 1) corner of Pine and Oak Street and 2) Poplar St. Extension; several frozen services in vacant houses
- water loss at shipyard is being investigated
- work on a contract for the supply and installation of water meters continues

BUSINESS ARISING FROM MINUTES

Draft Procurement Policy

MOVED: L. Vigneault *COC-01-14-13-987*
 SECONDED: C. Beaton

MOTION: That Council at their next Regular Meeting approve the Procurement Policy with amendments.
 MOTION CARRIED.

Noise By-law – Recommendation Report

The Town Solicitor and CAO reviewed the recommended structural approach to the Noise By-law in regards to Industry, Mufflers and General noise related matters.

NEW BUSINESS

MOVED: B. Naylor *COC-01-14-13-988*
 SECONDED: A. Munroe

MOTION: That Council at their next Meeting instruct staff to proceed with the preparation of a draft noise by-law based on the structured approach outlined in the January 7, 2013 recommendation report.
 MOTION CARRIED.

Non-Union Benefit Policy – tabled until future date

NEW BUSINESS**Hector Arena Commission (Capital Funding) – Recommendation Report**

MOVED: C. Beaton *COC-01-14-13-989*
SECONDED: L. Vigneault

MOTION: That Council at their next meeting approve an Agreement, based on the recommendation report, between the Town of Pictou, the Municipality of the County of Pictou and the Hector Arena Commission that:

- 1) Replaces the 2003 Town Capital Funding requirements by reducing the Town's commitment to \$100,352; and
- 2) Sets the current Town of Pictou commitment to the roof project at \$77,852; and

That Council further authorize the Mayor and CAO to execute this Agreement.

MOTION CARRIED.

Variance Report – November 2012

A detailed variance report up to the end of November 2012 was included in the Council package. The Town Accountant reported that there was a March 31st, 2013 projected \$16,000 deficit mostly due to breakwater repairs made at the marina during the summer.

Recommendations from Private Session

MOVED: L. Vigneault *COC-01-14-13-990*
SECONDED: C. Beaton

MOTION: That Council at their next meeting authorize the Mayor and CAO to execute a contract with Neptune Meters to supply and install water meters provided that the Mayor and CAO are in agreement with a warranty period.

MOTION CARRIED.

Public Release – Water Utility upgrades

This release is to be put on the Town website, in the next Newsletter, the local paper (not necessarily all at once) and included with the next water bill.

Council Policy

Councillor Naylor asked about Council travel and conference attendance. The CAO noted there is an existing policy. The Mayor stated the policy would be placed on an upcoming (January or February) meeting agenda for review.

CORRESPONDANCE - none

PUBLIC COMMENTS/QUESTIONS

Questions and comments from the general public included: impressed to see the Town keeping on board with local businesses.

ADJOURNMENT

MOVED: B. Naylor
SECONDED: C. Beaton
MOTION: That the meeting adjourn.
MOTION CARRIED.

COC-01-14-13-991

APPROVED

Joseph F. Hawes
Mayor

Scott W. Conrod
CAO