

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in the Council Chambers on the above date. Mayor Joseph Hawes presiding.

PRESENT: Deputy Mayor Lynn Vigneault; Councillors Bob Naylor, Cam Beaton and Alta Munroe

ALSO PRESENT: Scott Conrod, CAO
Jim Chisholm, Superintendent Public Works
Paul Janes, Fire Chief
Cpl. Shawn Reynolds, RCMP Pictou
Jo-Anne McNamara, Meeting Recorder

REGRETS: Bronwyn Duffy, Town Solicitor
Eldon MacDonald, Town Accountant
Michelle Young, Recreation Programmer

PRIVATE SESSION (5:00 pm)

CALL TO ORDER

Mayor Hawes called the meeting to order at 6:30 pm.

RECONVENE – APPROVAL OF PUBLIC AGENDA (6:30 pm)

MOVED: B. Naylor
SECONDED: L. Vigneault

COC-05-06-13-1054

MOTION: To approve the agenda as circulated.
MOTION CARRIED

R.C.M.P. PICTOU DETACHMENT

The monthly report was included in the Council package. Cpl. Shawn Reynolds briefly reviewed the report, informed Council that the Kevin Tanahill is the new Sergeant who is presently working out of Stellarton and Constable Perry may be transferred.

FIRE DEPARTMENT

Paul Janes, Fire Chief, presented a report for the Fire Department that included the following items:

- Training – one member has completed his Basic Firefighting and is going for qualifications May 18/19th
- Fire Fighting Equipment – Update from original report – EHS will provide financial support for the MFR equipment
- Building Maintenance – Two fire doors have been donated and installation will take place this month; have issued RFP on fire alarm and key card entry system
- Up and Coming – nothing to report

PUBLIC WORKS

The monthly report was given to Council prior to the meeting and the Superintendent responded to Council questions. It was suggested to have several more garbage cans along the Jitney Trail. The Superintendent reported that they are presently being priced.

RECREATION AND PARKS

The Recreation Programmer's report was given to Council prior to the meeting. The Recreation Programmer was attending the Y meeting (same time as Committee).

BUSINESS ARISING FROM MINUTES**Water Utility Capital Project Update**

Two separate issues:

- 1) The Utility Review Board has set a Public Hearing date of June 19th regarding the Town's rate application

and
- 2) The Town has requested Board approval on the following three projects:
 - Disinfection and Monitoring Equipment
 - Purchase & Installation of Meters
 - Refurbishing Water Tower

The CAO reported that it is hoped the Utility Review Board will sign off on all three projects in the near future.

Update of Grants Policy (pending)**Report on Planning Session – April 20**

The Mayor, Councillors and CAO attended a Town Planning Session at the Antigonish Library. The meeting was convened at the Library to allow members of Council to tour the municipal library and hear first-hand from the Chief Librarian about the principles employed in design, and to discuss the construction and operating partnerships that had and are being employed within the facility. The session concluded a series of meetings held by Council. The intent of the meetings has been to:

- Update the Town's ICSP – including the establishment of capital and operating priorities;
- Provide a framework for an updated multiple year Capital Budget/Capital Investment Plan (CIP); and
- To review and provide Council directives on Town human resource management.

As per standard operating procedure of the Town, recommendations of Council in private session must come back to open public session for approval. A draft ICSP will be written up and brought back to Council for debate and approval. Individual recommendations of Council may be advanced prior to introduction of the overall plan.

NEW BUSINESS2nd Public Information Release

The Committee reviewed a draft release developed during the April 2012 Planning session. The Committee asked the CAO to release the information with minor edits.

Scheduling of Pubic Meeting – Water Upgrades

A public meeting will be held on Thursday, May 16th at 7:00 pm location TBA.

West River Road/Alfred Street Design & Tendering (attached)

MOVED: L. Vigneault

COC-05-06-13-1055

SECONDED: A. Munroe

MOTION: That Council at their next meeting ratify the engagement of Genivar Consultants at a cost of \$1,400 to redesign the radius of West River Road curve together with the entrance and exit of Alfred Street and the location of a crosswalk.

MOTION CARRIED.

Veterans Drive

An overall ranking of all Town Streets places Veterans Drive as one of several 2nd level priorities (no. 2 priorities only being surpassed by upgrade (radius) improvements to West River Road).

The Town is engaged in ongoing discussions with NS Transportation and Infrastructure Renewal. A follow up to a March 28, 2013 meeting is to be organized at which the Town is to present and seek approval of an updated realignment and cost-sharing plan. On April 20, 2013 Council reaffirmed the Town's position in that Veterans Drive needs to be addressed – but a reconfiguration can only happen after negotiations have been concluded with the Province. In the interim the following measures are to be undertaken:

- Posting of four new No Truck traffic signs;
- Advertisement of this restriction in the Advocate; and
- Written notification of this restriction to be circulated to businesses and institutions located off Haliburton Road.

A meeting has been held with Cpl. Reynolds regarding enforcement of the no truck traffic regulation.

Micro-seal Resurfacing

Council reviewed a prioritization of resurfacing and rebuilding on Town Streets. As part of these discussions Council has considered alternative approaches to asphalt repaving. More recently, Town representatives have had discussions with NSTIR officials and a Professional Engineer. Highlights of these discussions included:

- Micro-sealing is different than chip sealing;
- With chip-sealing the entire surface is pulverized, regraded, compacted and then sealing is applied in three layers over three time periods. While there may be certain cost-savings in this approach persons consulted are unsure of the lifespan; and
- Micro-sealing is a different process/surfacing. With micro-sealing the road surface is not pulverized and consensus is that the road must be in good condition prior to the application.

Based on instruction of Council, staff will re-review the street rating with the above Micro-seal limitations in mind. One or two streets will then be prepared for public tender.

Public Meeting Lobster Carnival (discussion)

A notice of a public Lobster Carnival related meeting was included with Council's package. The Town is convening a meeting of community organizations, volunteers and interested persons on Thursday, May 9, 7:00 pm at the Community Room of the Maritime Oddfellows Home. As the carnival is about celebrating and promoting our community, Council is requesting that all interested parties meet to discuss group sponsorship of events and participation on a carnival committee.

Pictou Branch – YMCA (discussion)

The Pictou YMCA is scheduled to close on Wednesday, May 16. A meeting of interested persons is being held tonight to discuss the possibilities of having alternate places and arrangements in the Town of Pictou.

Spring Clean-Up (attached)

A copy of the Spring Clean-Up schedule was attached to the Council's package. The information has been put on the Town's website and ads will appear in the Pictou Advocate.

RECOMMENDATIONS – PRIVATE SESSION**Appointment – Mainland Public Housing**

MOVED: B. Naylor *COC-05-06-13-1056*
SECONDED: L. Vigneault

MOTION: That Council, at their next regular meeting, appoint Pat Westhaver as the Town representative on the Mainland Public Housing Committee (with said appointment being subject to approval of Minister of Community Services).
MOTION CARRIED.

Appointment - Planning Advisory Board

MOVED: A. Munroe *COC-05-06-13-1057*
SECONDED: C. Beaton

MOTION: That Council, at their next regular meeting, appoint Ken Johnston as a public representative on the Town's Planning Advisory Committee.
MOTION CARRIED.

CORRESPONDANCE**Pictou County Volunteer Search & Rescue**

A letter was received from the Pictou County Volunteer Ground Search and Rescue requesting financial assistance with the purchase of a tow and transport vehicle which hauls the team mobile Incident Command Post (ICP). Based on the population the Search and Rescue is seeking a donation of \$2,400 from the Town of Pictou. The request will be reviewed during upcoming budget deliberations.

PUBLIC COMMENTS/QUESTIONS

FCM conference, will a representative of Council be attending, and were any energy related recommendations from the first Town ICSP implemented.

ADJOURNMENT

MOVED: C. Beaton *COC-05-06-13-1058*
SECONDED: B. Naylor
MOTION: That the meeting adjourn.
MOTION CARRIED.

APPROVED

Joseph F. Hawes
Mayor

Scott W. Conrod
CAO