

SPECIAL COUNCIL MEETING

September 25, 2013

Minutes of a Town of Pictou Special Council meeting as the Audit Committee held on September 25, 2013 6:30 pm in the Town Council Chambers. Mayor Joseph Hawes presiding.

PRESENT: Deputy Mayor Lynn Vigneault; Councillors Bob Naylor, Cam Beaton and Alta Munroe

ALSO PRESENT: Scott Conrod – CAO
 Sonny MacDougall, CA – Auditor, MGM & Associates
 Eldon MacDonald – Town Accountant
 Nicole MacDonald Battist – Deputy Clerk, Meeting Recorder

1.0 PRIVATE SESSION (5:30 pm)

Council convened in private session to discuss a contract matter.

2.0 RECONVENE – CALL TO ORDER

Mayor Hawes called the meeting to order at 6:30 pm.

3.0 APPROVAL OF PUBLIC AGENDA (6:30 pm)

MOVED: C. Beaton

STC-09-25-13-1145

SECONDED: B. Naylor

MOTION: To approve the agenda as circulated.
 MOTION CARRIED

4.0 PRESENTATION OF MARCH 31, 2013 AUDITED CONSOLIDATED FINANCIAL STATEMENTS & AUDIT FINDINGS – MGM & ASSOC. CHARTERED ACCOUNTANTS

Sonny MacDougall, CA and partner with MGM and Associates Chartered Accountants reviewed the draft 2013 Consolidated Financial Statements and Audit Findings.

Mr. MacDougall noted that the statements reflected managements reported numbers and that there were no changes/entries made by the Auditors. Mr. MacDougall further noted that it was a “clean audit” and the statements did not require any qualification.

Mr. MacDougall noted that in his opinion, management’s work was completed in a timely manner. Delays can be attributed to Mr. MacDougall’s firm having a staff changeover, Town staff adjusting to the new accounting software and the Town Accountant taking the lead on the audit for the first time.

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A draft copy of the report needs to be approved before a final report is issued. If approved as is, the final audit report will be dated September 25, 2013.

5.0 ACCEPTANCE OF MARCH 31, 2013 CONSOLIDATED FINANCIAL STATEMENTS

MOVED: A. Munroe *STC-09-25-13-1146*
 SECONDED: B. Naylor

MOTION: To approve the March 31, 2013 Consolidated Financial Statements.
 MOTION CARRIED

ACCEPTANCE OF MARCH 31, 2013 FINANCIAL STATEMENTS OF WATER UTILITY

MOVED: L. Vigneault *STC-09-25-13-1147*
 SECONDED: C. Beaton

MOTION: To approve the March 31, 2013 Financial Statements of the Town of Pictou Water Utility.
 MOTION CARRIED

6.0 RECOMMENDATIONS FROM PRIVATE SESSION

None

7.0 ADJOURNMENT

MOVED: B. Naylor *STC-09-25-13-1148*
 SECONDED: C. Beaton

MOTION: To adjourn the meeting at 7:20 pm.
 MOTION CARRIED.

APPROVED

Joseph F. Hawes
 Mayor

Scott W. Conrod
 CAO