

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor Joseph Hawes presiding.

**PRESENT:** Deputy Mayor Cam Beaton, Councillors Lynn Vigneault and Alta Munroe

**ALSO PRESENT:** Scott Conrod – CAO  
Jim Chisholm – Superintendent Public Works  
Paul Janes – Fire Chief  
Cpl. Shawn Reynolds – RCMP  
Michelle Young – Recreation Coordinator  
Jo-Anne McNamara – Meeting Recorder

**REGRETS:** Councillor Bob Naylor  
Eldon MacDonald, Town Accountant

1. **PRIVATE SESSION (5:30 pm)**  
Council convened in private session to discuss a contract matter.
2. **CALL TO ORDER**  
Mayor Hawes called the public meeting to order at 6:30 pm.
3. **RECONVENE - APPROVAL OF PUBLIC AGENDA**

MOVED: L. Vigneault  
SECONDED: C. Beaton

*COC-04-07-14-1251*

MOTION: To approve the agenda as circulated with two additions:  
6 (e) East Coast Music Awards  
7 (b) Town of Trenton  
7 (c) K. MacFarlane, MLA  
MOTION CARRIED

#### 4. **DEPARTMENTAL REPORTS**

##### a. **R.C.M.P. Pictou Detachment**

The monthly report was circulated at the meeting. April priorities are school zone speed enforcement and business visits. Councillor Vigneault voiced her disappointment in the very low turnout of citizens at the recent meeting convened by the RCMP.

##### b. **CAO Report**

The CAO gave a verbal report on activities over the last month, including among others, work on new Planning Documents, and completion of internal control policies for the Pictou County Shared Services Authority.

c. Fire Department

The monthly report for the Fire Department was included in the Council package. It was noted that the Lobster Dinner fundraiser was a success making a profit of \$4,385. Council asked the Fire Chief to pass along congratulations to the members on the success of the Lobster Dinners. It was also noted that Truck 11 requires repairs.

d. Public Works

The Public Works monthly report was circulated at the meeting. There were no questions.

e. Recreation & Parks

Michelle Young, Recreation Coordinator, highlighted a number of items in her report:

- Volunteer Awards in Halifax – Fred Dobson – Town of Pictou’s Volunteer of the Year
- Town Volunteer Reception will be held at the deCoste Centre-Tuesday, April 15th
- The Town of Pictou and Municipality of Pictou will host the MORE Run proclamation signing on April 15th
- Received approval for a NSCC Student Work Placement beginning April 7 (8 wks) – will be working on Jitney Trail Interpretive program in partnership with McCulloch Heritage Centre
- Cruise Ship Development – confirmation of two cruise ship visits to the Port of Pictou in October 2014
- Waterfront Fries (former Taks Tai Kitchen) will not be leasing the kiosk at the marina this year; will advertise that space is available
- Sent two participants to a Water Polo Certification Program and will introduce a new program for the Fall 2014

f. Variance Report – A report was included in the Council package. The Town Accountant has projected a deficit.

**5. BUSINESS ARISING FROM MINUTES**a. Water Project Updates

The CAO and Town Superintendent provided a brief update on the treatment pilot project.

b. Sewer By-Law Amendments and Affidavit

*COC-04-07-14-1252*

MOVED: A. Munroe

SECONDED: C. Beaton

MOTION: That Council, during their next regular session, approve 1<sup>st</sup> reading of Sewer By-Law amendments.

MOTION CARRIED.

**6. NEW BUSINESS**a. West River Road Roundabout & Intersection RFP Submissions

RFP submissions closed on March 14 with six proposals received. Council gave the CAO permission to negotiate with the high scorer once the commitment from the Province is confirmed.

b. Business Improvement Tax & Correspondence from Pictou Business and Marketing Society

Committee discussed correspondence from the Chair and Treasurer of the Pictou Business and Marketing Society (PBMS). The CAO was asked for clarification on how BID tax is to be administered. The CAO noted that in accordance with the Municipal Government Act taxation levied in a designated area is to be used on expenses related to the maintenance, promotion or beautification of the area by the Town, or the Town by means of a grant, can provide funds to a corporate body to promote or beautify the area. Similar to the Town, a body corporate should be expected to pre-plan (budget) for the expenditures and provide a financial accounting at year-end.

The Committee instructed the CAO to inform PBMS that a grant for the 2014-15 fiscal year would not be automatically provided. The Committee decided to review plans/requirements for BID tax during the upcoming Town budgeting process. The Committee noted that one possible use may include including funds within a current year Provincial First Impressions Grant.

c. Audit engagement – for year ended March 31, 2014

MOVED: L. Vigneault  
SECONDED: C. Beaton

*COC-04-07-14-1253*

MOTION: That Council, during their next regular session, approve the appointment of MGM & Associates as auditors for the Town of Pictou for the fiscal year ending March 31, 2014.  
MOTION CARRIED.

d. UNSM Spring Workshop and FCM Conference

The UNSM will be held at the Pictou County Wellness Centre May 7-9. Preparations are well underway and Councillor Vigneault is sitting on the planning committee. Councillor Vigneault, Munroe and Beaton and Mayor Hawes plan on attending.

FCM Conference will be held in Niagara Falls

Due to financial constraints it was agreed that only one representative should attend. Mayor Hawes will look into the details.

e. East Coast Music Awards

Council publicly congratulated Dave Gunning on receiving two awards: Songwriter of the Year and Solo Recording of the Year.

Council also publicly congratulated Mark Babineau for being named Honourary Chairman of the Pictou County Sports Heritage Hall of Fame.

f. Recommendations from Private Session – None

**7. CORRESPONDENCE**

a. Mayor MacMillan - CEF

Barrie MacMillan, Town of New Glasgow sent Mayor Hawes a copy of a letter send to Hon. Robert Nicolson in regards to the 144 Construction Engineering Flight.

b. Mayor Glen MacKinnon – Pictou County Governance and Municipal Organization Study

A letter was received from Mayor MacKinnon in regards to the announcement that the Towns of New Glasgow and Pictou and the Municipality of the County of Pictou will be drafting a memorandum of understanding. There was also a letter of response from Mayor Hawes.

c. Karla MacFarlane-MLA – CEF

A copy of a letter sent to the Minister of National Defence in regards to the 144 Construction Engineering Flight from Karla MacFarlane, MLA was received.

**8. PUBLIC COMMENTS/QUESTIONS** - none

**9. ADJOURNMENT**

MOVED: L. Vigneault

*COC-04-07-14-1254*

SECONDED: C. Beaton

MOTION: To adjourn the meeting.

MOTION CARRIED

APPROVED

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Joseph F. Hawes  
Mayor

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Scott W. Conrod  
CAO