

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Deputy Mayor Cam Beaton presiding.

PRESENT: Councillors Lynn Vigneault, Bob Naylor and Alta Munroe

ALSO PRESENT: Scott Conrod – CAO
Paul Janes – Fire Chief
Jim Chisholm – Superintendent
Cpl. Shawn Reynolds – RCMP
Michelle Young – Recreation Coordinator
Jo-Anne McNamara – Meeting Recorder

REGRETS: Mayor Joe Hawes

1. PRIVATE SESSION (5:30 pm)

Council convened in private session to discuss a contract matter.

2. CALL TO ORDER

Deputy Mayor Beaton called the public meeting to order at 6:30 pm.

3. RECONVENE - APPROVAL OF PUBLIC AGENDA

MOVED: B. Naylor

COC-05-05-14-1264

SECONDED: A. Munroe

MOTION: To approve the agenda as circulated with one addition:

6 (b) Renaissance Society

MOTION CARRIED

4. DEPARTMENTAL REPORTS

a. R.C.M.P. Pictou Detachment

The monthly report was included in the Council package. Priorities for May are to conduct traffic and security services for the Royal Visit; and investigate the thefts from motor vehicles. A BBQ and Bike Rodeo will be held on May 16th in conjunction with Police Week May 11-17th.

b. CAO Report

The CAO reviewed his report including:

- Financial

- working on the March 31 close-out provisions of the Planning and Administrative Division of the PCSSA.

- prepare a draft internal financing policy (Capital Borrowing Reserve) for consideration by the PCSSA Board of Directors on May 12th.

- Operation
 - meeting convened of the Town's Joint Occupational Health and Safety Committee – required follow up from the meeting will be released later this week.
 - tax sale deeds are being issued on the non-redeemable properties sold during the 2013 sale by tender. Deeds for redeemable properties bid on will be issued in June.
 - a first order to be directly issued by the Town of Pictou under the NS Fire Safety Act has been prepared. The materials developed will act as a template for such future occurrences.
 - By-laws
 - the first draft of the new Planning Documents (a regional Municipal Planning Strategy and Land Use-Bylaw) have been completed.
 - Capital Projects
 - project management related to the water meter installation project continues. A conference call will be conducted on Wednesday concerning remobilization. Remobilization of the contractor refurbishing the Water Tower is also being scheduled.
 - a meeting (contract discussions) was held with an Engineering design firm regarding the Roundabout and Street realignment project. Their survey crew may be onsite as early as next week
 - Upcoming Priorities
 - amending of the series of Internal Control Policies adopted last month by the PCSSA Board of Directors for use by the Town of Pictou
 - completion of the March 31, 2014 Financial Statements
 - preparation of 1st draft 2014-15 Operating and Capital Budgets
- c. Fire Department
The monthly report for the Fire Department was included in the Council package. It was noted that some bunker gear needs to go for cleaning and SCBA cylinders will need to go for visual and hydrostatic testing, Wild land Interface course for all officers was completed, with all participants passing. There are a few hall rentals for the upcoming month, a few fundraisers are being organized for the month of June and papers will be completed to apply for a fulltime license for the club upstairs.
- d. Public Works
The monthly report for Public Works was passed out prior to the meeting. The water utility upgrades are complete excepting the Public works well that has been offline for some time and has been waiting for the installation of a new pump motor. The piloting continued for the month and is currently stopped until the engineering firm calculates the amount of product that they want to use for the next step. A contractor will assist in locating services to ensure all is in order for the contractors to resume meter installations.
- e. Recreation & Parks
Michelle Young, Recreation Coordinator, highlighted a number of items in her report:
- Ten candidates were successful in recertifying the NLS (lifeguard certification) over the Easter Break

- Fields – the Grounds Keeper – is back to work; spring preparation of fields; user groups begin second week in May
- Marina – Breakwater preparation begun; estimated to be ready by the second weekend in May. Opening scheduled for May long weekend
- Kiosk – new tenant for kiosk; fish/seafood takeout; tentative opening for Royal Visit
- Received approval for support through the Sutherland Harris Memorial Foundation for the “Make a Splash Program” at the pool to increase accessibility/decrease barriers for those with mobility challenges
- Received approval from Chignecto Central Regional School Board through the Community Use of Schools Program for equipment; to increase our program offerings.
- Planning and preparation for the Royal Visit May 19th
- Pictou Recreation and Parks Services Survey complete and circulated to Council.

Councillor Vigneault applauded the work done by the Recreation Co-ordinator on the survey but disappointment with the response/return. Responses received mostly through media suggesting a mailout in the future should not occur due to cost/response.

5. **BUSINESS ARISING FROM MINUTES**

- a. Water Project Updates – updated with monthly reports
- b. West River Road Roundabout & Intersection Project Update – updated in monthly reports

6. **NEW BUSINESS**

- a. Spring Clean Up

A copy of the Spring Clean Up advertisement was provided to Council members prior to the meeting. Councillor Vigneault suggested that this be the last year for the clean up. It was agreed to debate the topic during budget meetings.

- b. Renaissance Society

Councillor Vigneault reported that the Renaissance Society is willing to offer funding to the Town for beautification associated with the Royal Visit. The Superintendent and Recreation Director will let Councillor Vigneault know where the funding could be used.

Council expressed their appreciation of this offer and positive aspects of working together.

- c. Royal Visit

There will be several additional police officers on hand for May 19th around 4:00 pm when Prince Charles and the Duchess of Cornwall visit. Public Work Superintendent Jim Chisholm reported on preparation activities.

7. CORRESPONDENCE

a. Mayor Mackay

A letter was received from Mayor Mackay. The Town of Westville would like to be included in the process of developing a memorandum of understanding that would see the six units in Pictou County moving forward in a positive and collective manner.

b. Feed Nova Scotia

A letter was received from Feed Nova Scotia requesting a donation and/or to make a presentation at a future council meeting.

8. PUBLIC COMMENTS/QUESTIONS

A member of the public asked what the cost will be to the Town for the Royal Visit.

9. ADJOURNMENT

MOVED: B. Naylor
SECONDED: L. Vigneault

COC-05-05-14-1265

MOTION: To adjourn the meeting. 7:45 pm
MOTION CARRIED

APPROVED

Joseph F. Hawes
Mayor

Scott W. Conrod
CAO