

REGULAR COUNCIL MEETING

SEPTEMBER 29, 2014

Minutes of a Town of Pictou Regular Town Council meeting in Council Chambers on the above date. Mayor Joseph Hawes presiding.

**PRESENT:** Deputy Mayor C. Beaton; Councillors L. Vigneault, A. Munroe and B. Naylor

**ALSO PRESENT:** Scott Conrod, CAO  
 Kyle Slaunwhite, Chief Operator  
 Jo-Anne McNamara, Meeting Recorder

**1 PRIVATE SESSION – CONTRACT MATTER (5:30 pm)**

**2 PUBLIC SESSION - CALL TO ORDER (6:30 pm)**

Mayor Hawes called the meeting to order at 6:30 pm.

**3 APPROVAL OF AGENDA**

MOVED: C. Beaton  
 SECONDED: L. Vigneault

*RTC- 09-29-14-1320*

MOTION: To approve the agenda as circulated with two additions:  
 7a recommendation from closed session – Hector Arena  
 7b Notice of Motion  
 8j-o  
 MOTION CARRIED.

**4 APPROVAL OF MINUTES**

**a. Regular Council – June 16, 2014**

MOVED: A. Munroe  
 SECONDED: B. Naylor

*RTC- 09-29-14-1321*

MOTION: That the Regular Council minutes of June 16, 2014 be approved as circulated.  
 MOTION CARRIED.

**b. Special Council – June 26, 2014**

MOVED: B. Naylor  
 SECONDED: L. Vigneault

*RTC- 09-29-14-1322*

MOTION: That the Special Council minutes of June 26, 2014 be approved as circulated.  
 MOTION CARRIED.

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c. Special Council – July 18, 2014

MOVED: C. Beaton ***RTC- 09-29-14-1323***  
 SECONDED: A. Munroe

MOTION: That the Special Council minutes of July 18, 2014 be approved as circulated.  
 MOTION CARRIED.

d. Public Hearing – July 23, 2014

MOVED: B. Naylor ***RTC- 09-29-14-1324***  
 SECONDED: L. Vigneault

MOTION: That the Public Hearing minutes of July 23, 2014 be approved as circulated.  
 MOTION CARRIED.

e. Special Council – July 23, 2014

MOVED: A. Munroe ***RTC- 09-29-14-1325***  
 SECONDED: B. Naylor

MOTION: That the Special Council minutes of July 23, 2014 be approved as circulated.  
 MOTION CARRIED.

f. Special Council – July 28, 2014

MOVED: B. Naylor ***RTC- 09-29-14-1326***  
 SECONDED: L. Vigneault

MOTION: That the Special Council minutes of July 28, 2014 be approved as circulated.  
 MOTION CARRIED.

g. Special Council – July 30, 2014

MOVED: L. Vigneault ***RTC- 09-29-14-1327***  
 SECONDED: B. Naylor

MOTION: That the Special Council minutes of July 30, 2014 be approved as circulated.  
 MOTION CARRIED.

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h. Special Council – August 5, 2014

MOVED: L. Vigneault *RTC- 09-29-14-1328*  
 SECONDED: B. Naylor

MOTION: That the Special Council minutes of August 5, 2014 be approved as circulated.  
 MOTION CARRIED.

i. Special Council – August 18, 2014

MOVED: A. Munroe *RTC- 09-29-14-1329*  
 SECONDED: L. Vigneault

MOTION: That the Special Council minutes of August 18, 2014 be approved as circulated.  
 MOTION CARRIED.

j. Special Council – August 25, 2014

MOVED: B. Naylor *RTC- 09-29-14-1330*  
 SECONDED: L. Vigneault

MOTION: That the Special Council minutes of August 25, 2014 be approved as circulated.  
 MOTION CARRIED.

k. Committee of Council – September 4, 2014

MOVED: C. Beaton *RTC- 09-29-14-1331*  
 SECONDED: A. Munroe

MOTION: That the Committee of Council minutes of September 4, 2014 be approved as circulated.  
 MOTION CARRIED.

**5 DELEGATION**a. Presentation on Water (SCADA) Updates – Kyle Slaunwhite

Kyle Slaunwhite made an overview presentation on Water Supervisory Control and Data Acquisition (SCADA) recently installed at the 13 well sites and water tower. The presentation also included updates on Phase 1 and Phase 2 projects.

**6 BUSINESS ARISING FROM THE MINUTES****a. Adoption of March 31, 2014 Consolidated Financial Statements**

MOVED: L. Vigneault *RTC-09-29-14-1332*  
SECONDED: C. Beaton

MOTION: To approve March 31, 2014 Consolidated Financial Statements.  
MOTION CARRIED.

**b. Adoption of March 31, 2014 Town of Pictou Water Utility Financial Statements**

MOVED: A. Munroe *RTC-09-29-14-1333*  
SECONDED: B. Naylor

MOTION: To approve March 31, 2014 Town of Pictou Water Utility Financial Statements.  
MOTION CARRIED.

**c. Low Income Property Tax Exemption – Policy Amendment COC-09-04-14-1315**

MOVED: L. Vigneault *RTC-09-29-14-1334*  
SECONDED: C. Beaton

MOTION: To approve the Low Income Property Tax Exemption – Policy Amendment.  
MOTION CARRIED.

**d. Offsite Signage Plan Development – COC 09-04-14-1316**

MOVED: A. Munroe *RTC-09-29-14-1335*  
SECONDED: B. Naylor

MOTION: To approve a partnership approach as recommended by Committee relative the Pictou Business and Marketing Society and the advancement of Offsite Signage.  
MOTION CARRIED.

e. Policy Adoption – Wastewater System Operational Manual COC-09-04-14-1317

MOVED: A. Munroe *RTC-09-29-14-1336*  
 SECONDED: B. Naylor

MOTION: To approve a new Town Policy entitled “Annual Review and Update of Wastewater System Operational Manual”.  
 MOTION CARRIED.

f. Policy Amendment – Annual Review and Update of Water Utility Operational and Performance Standards Manual Policy – COC-09-04-14-1318

MOVED: A. Munroe *RTC-09-29-14-1337*  
 SECONDED: B. Naylor

MOTION: To accept the Policy Amendments to the Annual Review and Update of Water Utility Operational and Performance Standards Manual.  
 MOTION CARRIED.

**7 NEW BUSINESS**a. Recommendation from closed session – Hector Arena

MOVED: L. Vigneault *RTC-09-29-14-1338*  
 SECONDED: B. Naylor

MOTION: To authorize the Mayor and the CAO to enter into a formal funding Agreement with the Hector Arena Commission and the Municipality of the County of Pictou specific to the replacement of the refrigeration system at the Hector Arena provided that:

- The Town’s share of the \$214,000 project does not exceed 40% of the municipal share with a total to the Town of \$32,000 spread over the 2015/16 and 2016/17 fiscal years;
- That the funding be capital in nature only and be used to fund this specific project; and
- That Arena Commission provides approved financial statements to the Town.

MOTION CARRIED.

b. Notice of Motion

MOVED: C. Beaton  
 SECONDED: A. Munroe

*RTC-09-29-14-1339*

MOTION: That Notice of Motion is hereby given that at a future date a motion will be tabled to include Churches within the list of properties to be exempted from Fire Protection Charges within the proposed By-Law Respecting Certain Exemptions from the Fire Protection Rate.  
 MOTION DEFEATED.

The CAO noted that exemptions can be introduced as part of the approval process of the proposed By-Law. It was further noted that the reading/approval process would continue on October 6, 2014.

**8 CORRESPONDENCE**

- a. Municipal Affairs
- b. Town of Westville – Request for Extension – MOU
- c. (To) Town of Westville – Request for Extention – MOU
- d. Municipal Affairs – MOU
- e. Town of Trenton – Questions re: MOU
- f. (To) Town of Trenton – Questions re: MOU
- g. Town of Trenton – MOU
- h. CUPW – Request for Support to Save Canada Post
- i. St. Andrews Presbyterian, First Presbyterian, Pictou United, Stella Maris
- j. Peter Armstrong, Rector
- k. Ruth MacKay
- l. Rev. Mary Beth Moriarity
- m. Memo from Mayor Hawes to local churches
- n. Kelly Rice, CAO – Town of Westville
- o. Response to Town of Westville - MOU

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**9 PUBLIC COMMENTS/QUESTIONS**

Veterans Drive is need of repair, picnic table and shelter is a gathering place. Brad McCallum made note of the high sodium high at the residence and Kyle Slaunwhite is to look into the matter.

**10 ADJOURNMENT**

MOVED: C. Beaton

*RTC-09-29-14-1340*

SECONDED: L. Vigneault

MOTION: That the meeting adjourn.  
MOTION CARRIED.

APPROVED

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Joseph F. Hawes  
Mayor

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Scott W. Conrod  
CAO