

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor Joseph Hawes presiding.

PRESENT: Deputy Mayor Alta Munroe, Councillors Cam Beaton, Lynn Vigneault and Bob Naylor

ALSO PRESENT: Scott Conrod, CAO
Michelle Young, Recreation Coordinator
Eldon MacDonald, Town Accountant
Jim Chisholm, Public Works
Cst Josh Penton, RCMP
Nicole MacDonald Battist, Deputy Clerk/Minute Recorder

REGRETS: Paul Janes, Fire Department

1. **PRIVATE SESSION – CONTRACT, PROPERTY AND MATTERS SUBJECT TO SOLICITOR ADVICE (5:30 pm)**

2. **PUBLIC SESSION – CALL TO ORDER (6:30 pm)**

Mayor Hawes called the meeting to order at 6:30 pm.

3. **APPROVAL OF AGENDA**

MOVED: DM Munroe

COC-02-17-15-1431

SECONDED: B. Naylor

MOTION: To approve the agenda as circulated.

MOTION CARRIED

4. **DEPARTMENTAL REPORTS**

a. **RCMP**

The monthly report was circulated prior to the meeting.

- Question on number of overall files this year versus last year – mostly related to additional traffic stops
- Question on car accidents in town

b. **CAO**

The CAO report was included with agenda packages. Highlights include:

- A reminder of the tax sale on March 26
- No longer involved in management committee for PCSSA
- Question on whether the Town would have its own public hearing on all three regional documents
- Question on site lines of roundabout project
- Date for Town of Pictou public meeting on MOU – needs to be set

c. Fire Department

The report was provided in Council's package. The Mayor requested the Deputy Chief or an alternate attend Committee meetings when the Fire Chief is unavailable.

d. Public Works

The report was circulated in Council's package. Council commented on a great job employees are doing considering the amount of snow.

e. Recreation & Parks

Michelle Young reviewed highlights from the past month, which included:

- Working on 2015-16 work plan for recreation and pool
- Pictou Garden Club is looking to help beautify Market Square as a project this year
- APC received funding to buy tennis nets to be mainly used at the indoor soccer complex; provides the facility with expanded programming and makes tennis accessible in the county year round
- APC helped facilitate a session on Exit 23 Traffic Study
- Question on Winter Carnival numbers and events – all went well, but comment on overlap of arena and Hector Center activities

f. Variance Report

Eldon MacDonald reported that as of December 31, 2014, the Town will be \$63,000 under budget.

- Question on policing deficit.

5. BUSINESS ARISING FROM MINUTES – None**6. NEW BUSINESS**a. Recommendations from Private Session – Noneb. Partial Tax Exemption Policies

MOVED: L. Vigneault

COC-02-17-15-1432

SECONDED: C. Beaton

MOTION: That the following serve as the required seven (7) day advance notice to adopt two new Town Policies entitled "Northumberland Fisheries Museum and Heritage Association Partial Tax Exemption" and "The Hector Heritage Society Partial Tax Exemption".

MOTION CARRIED.

DM Munroe abstained from voting.

c. Annual Review OH&S Policy

According to the Occupational Health and Safety Act, Town Council is supposed to annually review the Town's OH&S Policy and have the Mayor sign off on it to demonstrate Council's commitment to health and safety in our workplace and to ensure it is current with the Act and

Regulations. A copy of the current policy was reviewed with a recommended insertion of “This policy will be reviewed annually to be current with workplace changes and government legislation.”

MOVED: C. Beaton *COC-02-17-15-1433*
SECONDED: B. Naylor

MOTION: That the following serve as the required seven (7) day advance notice to amend the OH&S Policy as presented.
MOTION CARRIED.

d. Planning Advisory Committee Citizen Appointment

MOVED: L. Vigneault *COC-02-17-15-1434*
SECONDED: C. Beaton

MOTION: To recommend to Council the approval of resident David Steele to the Planning Advisory Committee.
MOTION CARRIED.

e. Police Advisory Committee Citizen Appointment

MOVED: DM Munroe *COC-02-17-15-1435*
SECONDED: B. Naylor

MOTION: To recommend to Council the approval of resident Kevin Pettipas to the Police Advisory Committee.
MOTION CARRIED.

Vic Smith’s resume will be forwarded to the Minister of Justice for consideration as a Ministerial appointment to the Police Advisory Committee.

f. Water Account Write-Offs

MOVED: C. Beaton *COC-02-17-15-1436*
SECONDED: DM Munroe

MOTION: To recommend that Council, at their next regular session, write off the water accounts per staff recommendation report for a total of \$4221.77.
MOTION CARRIED.

7. CORRESPONDENCE

a. Nova Scotia Utility and Review Board (Hearing Advertisement)

The Hearing will be held in Pictou on March 12 at 11 am.

b. Minister Furey – Fiscal Provisions of Fire Protection (Hydrant Rental)

Mayor Hawes reviewed the January 29th letter with members of Council.

- c. Police Advisory Board (PAB) Quarterly Report
The report was circulated for information purposes.

8. PUBLIC COMMENTS/QUESTIONS

Comment on the draft policy for CARMA-Cat Shelters – Lynn Plexman is to forward concerns about the draft in writing to the CAO. A meeting will then be set up with the Mayor, Deputy Mayor and CAO.

Question on New Horizons Club tax exemption request from a few years ago and the difference with the requests on the agenda above.

9. ADJOURNMENT

MOVED: C. Beaton
SECONDED: DM Munroe

COC-02-17-15-1437

MOTION: To adjourn the meeting.
MOTION CARRIED

APPROVED

Joseph F. Hawes
Mayor

Scott W. Conrod
CAO