

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor Joseph Hawes presiding.

PRESENT: Deputy Mayor Alta Munroe, Councillors Cam Beaton, Lynn Vigneault and Bob Naylor

ALSO PRESENT: Paul Janes, Fire Department
Michelle Young, Recreation Coordinator
Eldon MacDonald, Town Accountant
Crp. Murphy, RCMP
Nicole MacDonald Battist, Deputy Clerk/Minute Recorder

REGRETS: Scott Conrod, CAO; Jim Chisholm, Public Works

1. PRIVATE SESSION – CONTRACT, PROPERTY AND MATTERS SUBJECT TO SOLICITOR ADVICE (5:30 pm)

2. PUBLIC SESSION – CALL TO ORDER

Mayor Hawes called the meeting to order at 6:30 pm.

3. APPROVAL OF AGENDA

MOVED: B. Naylor
SECONDED: C. Beaton

COC-03-09-15-1438

MOTION: To approve the agenda as circulated.
MOTION CARRIED

4. DEPARTMENTAL REPORTS

a. RCMP

The monthly report was circulated prior to the meeting. Crp. Murphy reminded motorists to use caution when entering roadways while snow banks are so large. He also noted that distracted driving (cell phone usage) continues to be a policing priority.

- Question on fines given out for parking on Church St.
- Question on why checkpoint numbers are significantly increased over last year – impaired driving, especially drug usage, has been a policing priority; checkpoints realize this priority
- Question on what “other files” refers to in monthly reports – can relate to helping the public and is an item that does not require follow-up

b. CAO

The CAO report was included with agenda packages.

- Date of Public Presentation for the MOU Process for Pictou – March 23 at 7pm was tentatively set

- Question on when the Public Hearing for the regional planning documents will be held
- Question on when the CN Station RFP will be completed
- Michelle Young will link www.onepictoucounty.ca to the town website; it was also noted how user-friendly the website is

c. Fire Department

The report was provided in Council's package.

- Question on what ice training entails – an in-house refresher
- Date of annual Lobster Dinner may be held in July due to current price of lobster

d. Public Works

The report was circulated in Council's package.

- Council wanted to note that they would like to look at new the possibility of purchasing new snow removal equipment during budget deliberations

e. Recreation & Parks

Michelle Young reviewed highlights from the past month.

- Question on who pays for swimming lessons through the school system

f. Variance Report

Eldon MacDonald reported that after quickly looking at expenses for February, the town budget will still be under budget.

- Question on Sales of Services – number is low mainly because of the transfer of the marina to a third party

5. **BUSINESS ARISING FROM MINUTES** – None

6. **NEW BUSINESS**

a. Recommendations from Private Session

Offsite Signage Project – Revised RFP

MOVED: L. Vigneault

COC-03-09-15-1439

SECONDED: C. Beaton

MOTION: To recommend to Council to revise the scope and project deliverables of the Offsite Signage – Project Coordinator RFP for a total of \$10,000.
MOTION CARRIED.

Building Caretaker RFP

MOVED: DM Munroe *COC-03-09-15-1440*
SECONDED: C. Beaton

MOTION: To recommend to Council to accept the proposal from Betty Corbett for a total rate of \$28,875.00 for Year 1, with a \$16 per hour call-out.
MOTION CARRIED.

It was noted that stripping and refinishing of tile floors and steam cleaning of carpeted floors are not included in this price; and if services are satisfactory after Year 1 and continue to be needed that the contract can be extended per rates provided in Ms. Corbett's proposal.

Audit Services

MOVED: B. Naylor *COC-03-09-15-1441*
SECONDED: DM Munroe

MOTION: That Council, during their next regular session, approve the appointment of MGM & Associates as auditors for the Town of Pictou for the fiscal year ending March 31, 2015.
MOTION CARRIED.

Legal Services

L. Vigneault declared a conflict of interest and left the room.

MOVED: C. Beaton *COC-03-09-15-1442*
SECONDED: DM Munroe

MOTION: That Council, during their next regular session, approve the extension of legal counsel with MacIsaac, Clark & Duffy Barristers & Solicitors for the Town of Pictou ending March 31, 2016.
MOTION CARRIED.

L. Vigneault returned to the meeting.

b. Police Advisory Board Policy

MOVED: DM Munroe *COC-03-09-15-1443*
SECONDED: C. Beaton

MOTION: That the following serve as the required seven (7) day advance notice to adopt a new Town Policy entitled "Police Advisory Board".
MOTION CARRIED.

c. Registration as a Fire or Emergency Services Provider Policy

MOVED: C. Beaton
SECONDED: L. Vigneault

COC-03-09-15-1444

MOTION: That the following serve as the required seven (7) day advance notice to adopt a new Town Policy entitled "Registration as a Fire or Emergency Services Provider".
MOTION CARRIED.

d. NS 55 + Games Request

MOVED: L. Vigneault
SECONDED: DM Munroe

COC-03-09-15-1445

MOTION: To recommend to Council to pre-approve \$500 under the Grants to Organizations for the 2015-16 fiscal year to be disbursed to the Pictou County 55+ Provincials Society for the upcoming Nova Scotia 55+ Games taking place in Pictou County September 2015.
MOTION CARRIED.

7. CORRESPONDENCE

None

8. PUBLIC COMMENTS/QUESTIONS

- Question on why it is being proposed to completely block off Veterans Drive as opposed to a one-way street
- Question on when the project will break ground
- Question on the Provincial Visitor Information Centre closure

9. ADJOURNMENT

MOVED: C. Beaton
SECONDED: DM Munroe

COC-03-09-15-1446

MOTION: To adjourn the meeting.
MOTION CARRIED

APPROVED

Joseph F. Hawes
Mayor

Scott W. Conrod
CAO