

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor Jim Ryan presiding.

**PRESENT:** Deputy Mayor Dan Currie; Councillors Eric Daley and Nadine LeBlanc

**ALSO PRESENT:** Scott Conrod, CAO  
Eldon MacDonald, Town Accountant  
Michelle Young, Recreation  
Jim Chisholm, Public Works  
Paul Janes, Fire Department  
Nicole MacDonald Battist, Deputy Clerk/Minute Recorder

**REGRETS:** Councillor Malcolm Houser

**1. CALL TO ORDER**

Mayor Ryan called the meeting to order.

**2. APPROVAL OF AGENDA**

MOVED: N. LeBlanc  
SECONDED: DM Currie

*COC-12-05-16-1744*

MOTION: To approve the agenda with one addition:  
8d January Meeting Dates  
MOTION CARRIED

**3. DEPARTMENTAL REPORTS**

a. Fire Department

Fire Chief Janes reported the following:

- The department had a quiet year – they had the lowest number of calls in 16 years
- Continue with weekly training
- 31 members – 28 NFPA Level I or higher
- Rapid Intervention Team (RIT) – Specialized Training
- Medical First Responder (MFR) Training
- The society of Fire Fighters fundraises for extra items for the department
  
- There was a question on the new recruiting going on
- Comment on the tradition of the department being involved with Christmas festivities

b. RCMP

A report was provided in Council packages. No RCMP members were able to attend.

c. CAO

CAO Conrod highlighted some of the items that were worked on over the past month:

- Working with staff on resolving water reading and billing software problems

- In process of two new hires because of staff changes/retirements
- Procedure now in place for replacing street lights owned by town
- Lights on roundabout close to being turned on
- In process of reviewing design RFP for water treatment plant

d. Public Works

- Question on whether a list of equipment, age and maintenance costs be provided to Council

e. Recreation and Parks

M. Young highlighted the following:

- Themed swims over holidays planned
- High dive board closed until repairs decided on
- Connection Plan for Trans Canada Trail
  - 1) Town received funding for ferry to waterfront route, which is registered
  - 2) Blueway (water) route from waterfront to Pictou Landing and New Glasgow – part of connection required infrastructure for supports for kayaks, canoes, and other water travel. Once complete, this route can be registered.
  - 3) A third route through Town via the NS Blue Route (a bicycle route)
- Working on quarterly newsletter
- Christmas Light Up – three new sponsors
- HRRC – collective projects; ie training, Highland Connect, professional development opportunities
  
- Question on replacing high dive board costs
- Question on tennis courts being locked

f. Variance Report

To date, the budget is \$14,000 under budget. Major variances include:

- Being down in revenue in recreation, but expenses are proportionately down
- Overspending in road budget

**4. STANDING COMMITTEES**

Nothing to report

**5. BUSINESS ARISING FROM THE MINUTES**

Several Committee of Council meetings have been held over the past month, along with orientations. For the audience's benefit, the Mayor reviewed a topic from a previous Special Committee of Council meeting – the roundabout project and several relevant points.

**6. PRIVATE SESSION**

The Mayor reported that the following items were discussed in private session:

- Reviewed legal advice regarding Waste Water Treatment Plant

- Permission was given to the Mayor and CAO to execute two building leases with the RCMP and Department of National Defense
- Some discussion was held on the Visitor Information Centre (VIC)
- Information provided on possible sale of land near the New Horizon's Club

**7. NEW BUSINESS**

a. Draft Police Advisory Board Policy – consideration of seven day advance notice

Council concurred that this meeting will stand as the seven day advance notice for approval of the Police Advisory Board Policy.

b. Fee Increase – Pictou Fisheries Training Pool

MOVED: DM Currie *COC-12-05-16-1745*  
SECONDED: E. Daley

MOTION: That Council at their next regular meeting approve a fee increase related to rentals, public swims, water fitness classes, memberships and punch cards for the Fisheries Training Pool not exceeding 5%.  
MOTION CARRIED

c. Pictou Recreation & Parks Committee – New Member Appointments

MOVED: N. LeBlanc *COC-12-05-16-1746*  
SECONDED: E. Daley

MOTION: To approve two new member appointments for the Pictou Recreation and Parks Committee – Dave McMullen and Mike Feiner.  
MOTION CARRIED

d. January Meeting Dates

Because of holidays on January 2nd the Committee of Council meeting will be held on January 9th and the Regular Town Council meeting will be held on January 23rd.

**8. CORRESPONDENCE**

None

**9. PUBLIC COMMENTS/QUESTIONS**

Question on Veterans Drive

**10. ADJOURNMENT**

MOVED: E. Daley  
SECONDED: N. LeBlanc

***COC-12-05-16-1747***

MOTION: To adjourn the meeting.  
MOTION CARRIED

APPROVED

---

James J. Ryan  
Mayor

---

Scott W. Conrod  
CAO