

Minutes of a Town of Pictou Regular Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor Hawes presiding.

PRESENT: Councillors Lynn Vigneault and Alta Munroe

ALSO PRESENT: Scott Conrod, CAO
Nicole Battist, Deputy Clerk/Minute Recorder

REGRETS: Deputy Mayor Cam Beaton; Councillor Bob Naylor

1. PRIVATE SESSION – LEGAL MATTERS (5:30 PM)

2. PUBLIC SESSION – CALL TO ORDER (6:30 PM)

Mayor Hawes called the meeting to order.

3. APPROVAL OF AGENDA

MOVED: A. Munroe *RTC-09-19-16-1694*
SECONDED: L. Vigneault

MOTION: To approve the agenda with the following addition:
5d. Roof Tender
6 Recommendations from Private Session
MOTION CARRIED

4. APPROVAL OF MINUTES

a. Regular Council – June 20, 2016

MOVED: A. Munroe *RTC-09-19-16-1695*
SECONDED: L. Vigneault

MOTION: That the Regular Council minutes of June 20, 2016 be approved as circulated.
MOTION CARRIED

b. Special Council – June 20, 2016

MOVED: L. Vigneault *RTC-09-19-16-1696*
SECONDED: A. Munroe

MOVED: That the Special Council minutes of June 20, 2016 be approved as circulated.
MOTION CARRIED

c. Special Council – June 27, 2016

MOVED: L. Vigneault ***RTC-09-19-16-1697***
SECONDED: A. Munroe

MOTION: That the Special Council minutes of June 27, 2016 be approved as circulated.
MOTION CARRIED

d. Special Council – July 29, 2016

MOVED: A. Munroe ***RTC-09-19-16-1698***
SECONDED: L. Vigneault

MOTION: That the Special Council minutes of July 29, 2016 be approved as circulated.
MOTION CARRIED.

e. Committee of Council – September 7, 2016

MOVED: A. Munroe ***RTC-09-19-16-1699***
SECONDED: L. Vigneault

MOTION: That the Committee of Council minutes of September 7, 2016 be approved as circulated.
MOTION CARRIED

f. Special Council – September 7, 2016

MOVED: L. Vigneault ***RTC-09-19-16-1700***
SECONDED: A. Munroe

MOTION: That the Special Council minutes of September 7, 2016 be approved as circulated.
MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES

a. Tender – Fabrication & Installation of Town Signage COC-09-07-16-1688

MOVED: L. Vigneault ***RTC-09-19-16-1701***
SECONDED: A. Munroe

MOTION: To award the Tender for Fabrication & Installation of Town Signage to Mattatall Signs for \$14,853 plus taxes.
MOTION CARRIED

6. RECOMMENDATIONS FROM PRIVATE SESSION

Mayor Hawes reported no recommendations came out of private session. Direction was given to staff on one contract matter.

7. NEW BUSINESS

a. Tender – Revised Paving 2016

MOVED: L. Vigneault *RTC-09-19-16-1702*
SECONDED: A. Munroe

MOTION: To approve that Council revise the 2016 Paving Tender by removing the portion of Browns Point Road (repairs to be completed under Street Maintenance Budget) and awarding a revised tender to SW Weeks per staff recommendation report in the amount of \$70,816 plus HST.
MOTION CARRIED

b. Approval of Water Utility Financial Statements for Year Ending March 31, 2016

The statements have been restated to reflect amortization of grant revenue; there is an accumulated surplus of \$191,735; and \$1.1M in outstanding long-term debt.

MOVED: A. Munroe *RTC-09-19-16-1703*
SECONDED: L. Vigneault

MOTION: To approve the Water Utility Financial Statements for Year Ending March 31, 2016.
MOTION CARRIED

c. Guarantee – Hospital Borrowing

CAO Conrod explained that long term debenture financing can only be secured after a project has been completed. During construction municipal units or municipal corporations bridge finance projects through the issuance of temporary borrowing resolutions which are used to secure short term borrowing. Temporary borrowing resolutions are valid for a one-year period of time. In the case of temporary borrowing resolutions issued by municipal corporations, their municipal owners can be required to guarantee the borrowing.

In the instance of phase 1 renovations to the Aberdeen Hospital, the six Pictou County municipal units had previously agreed that the Pictou County Shared Services Authority (a municipal corporation) would arrange for the bridge financing. Given that the project is still ongoing, the PCSSA's temporary resolution will need to be renewed. As part of the borrowing process, the six municipal units are required to guarantee the repayment of the PCSSA bridge financing. The same as the original short term borrowing, the six municipal units guarantee their share based on their municipal unit's percentage of the total population of Pictou County.

MOVED: A. Munroe *RTC-09-19-16-1704*
SECONDED: L. Vigneault

MOTION: That Town Council authorize the Mayor and CAO to execute a Guarantee to the League Savings and Mortgage Company (the Lender).
MOTION CARRIED

d. Capital Budget

The Capital Budget allowed for \$36,000 in repairs to the Town Administration and RCMP Building roofes. The lowest tender came in over budget estimate. Staff are recommending to delay the RCMP component for another year, and to proceed with completing the Town Administration Building for an estimated \$12,000.

MOVED: L. Vigneault *RTC-09-19-16-1705*
SECONDED: A. Munroe

MOTION: To give staff permission to negotiate the tender for the Town Administration Building roof replacement.
MOTION CARRIED

8. CORRESPONDENCE

- a. Revised UNSM Resolutions Process
Circulated for Council's information

9. PUBLIC COMMENTS/QUESTIONS

Question on ownership and maintenance of roundabout after it is built.

10. ADJOURNMENT

MOVED: A. Munroe *RTC-09-19-16-1706*
SECONDED: L. Vigneault

MOTION: That the meeting adjourn.
MOTION CARRIED

APPROVED

Joseph F. Hawes
Mayor

Scott W. Conrod
CAO