

Minutes of a Town of Pictou Committee of Council meeting convened 7:15 pm in Council Chambers on the above date. Mayor Jim Ryan presiding.

PRESENT: Deputy Mayor Dan Currie; Councillors Eric Daley, Malcolm Houser and Nadine LeBlanc

ALSO PRESENT: Scott Conrod, CAO
Paul Janes, Fire Department
Nicole MacDonald Battist, Deputy Clerk/Minute Recorder

1. PRIVATE SESSION – CONTRACT MATTERS (6:30 PM)

2. PUBLIC SESSION – CALL TO ORDER

Mayor Ryan called the meeting to order at 7:15 pm.

3. RECOMMENDATIONS/REPORTS FROM PRIVATE SESSIONS

The Mayor reported he is planning to forward a letter to the H Division Commander regarding a number of outstanding items related to a meeting held on March 23, 2016.

4. COUNCIL ORIENTATION – CONTINUED

CAO Conrod and Fire Chief Janes provided an overview on services related to fire protection. The main points included:

a. Fire Department

- organizational chart
- roles of various positions
- operating budget
- reserve budget
- Fire Department foundation – structure; registered under Societies Act
- *Future Considerations: should society continue; should there be a change of focus*

b. Fire Inspection Services

- classification of inspections was explained
- tracking software is available to assist with tracking inspections
- options for resources (staffing vs contract)
- indemnification and insurance aspect of this role
- *Future Consideration: how to approach need for increased focus on inspections*

c. Fiscal Review of Fire Department Operations/Capital

- Looking at completing comparative review of operating (consumable) and capital budgets
- involvement of department in Town's four-year strategic plan

5. UPCOMING MEETINGS

January 23 – Regular Council

January 24 – Special Committee of Council Orientation

To be rescheduled – Joint Meeting with Town of New Glasgow on planning

February 10 – Northern Pulp tour

6. ADJOURNMENT

MOVED: E. Daley

COC-01-16-17-1764

SECONDED: N. LeBlanc

MOTION: To adjourn the meeting at 8:40 pm

MOTION CARRIED

APPROVED

James J. Ryan

Mayor

Scott W. Conrod

CAO