

Minutes of a Town of Pictou Committee of Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor James Ryan presiding.

PRESENT: Deputy Mayor Dan Currie; Councillors Eric Daley, Malcolm Houser and Nadine LeBlanc

ALSO PRESENT: Sgt Kenny, RCMP
Kyle Slaunwhite, Project Manager
Paul Janes, Fire Chief/Fire Inspection
Michelle Young, Recreation
Jim Chisholm, Public Works
Corey Smith, Town Accountant
Nicole Battist, Deputy Clerk/Minute Recorder

1. CALL TO ORDER

Mayor Ryan called the meeting to order.

2. APPROVAL OF AGENDA

MOVED: M Houser
SECONDED: N LeBlanc

COC-10-02-17-1973

MOTION: To approve the agenda with the following addition:
7a. Pictou County Sports Heritage Hall of Fame
MOTION CARRIED

3. DEPARTMENTAL REPORTS

a. Fire Department

Fire Chief Janes highlighted that the department:

- has completed flow testing for PPE and SCBA
- is currently reviewing and updating SOPs

Question on whether department attends local schools during Fire Prevention Week.

b. Fire Inspections

The main focus the past month has been related to follow-up on previous fire alarm calls for the Fire Department. A comment was made by Council that inspection reports should be filed at the Town Administration Office.

c. RCMP

Sgt Kenny highlighted Cpl Deagle's report. Sgt Kenny asked if Council would like more included in the report – local traffic authority updates.

d. Administrative

Deputy Clerk Battist reviewed the administrative report. They Mayor added that:

- the CAO Recruitment is on schedule
- another letter was sent to NSTIR regarding acquisition of the roundabout lands
- Pictou Academy – can use building to hold meetings; a new handover date is still unknown

e. Public Works Department

J. Chisholm was on hand to answer questions.

- Question on water blasting timelines
- Question on purchase of equipment for this year and timelines

f. Recreation & Parks

M. Young reported that several cruise companies have confirmed return visits for the next three years and Market Square refurbishment will begin this fall, but will be ongoing.

- Question on parent surveys for day camps
- Question on gut bridge repair work
- Question on marina lease

g. Variance Report

C. Smith reported that the current projection for the Town Operating budget is a \$20,643 surplus.

- Comment that another column be added to the variance report related to major funds pre-committed for the remainder of the year

h. Project Management

K. Slaunwhite provided updates on:

- the water treatment plant
- paving sidewalk & watermain
- wastewater treatment plant heating & ventilation
- Fire Truck tender
- Other small projects

4. APPOINTMENT COMMITTEES

a. Hector Heritage Quay

- Closes on October 13 but will open for fall cruise visits
- Had excellent visitation numbers this season

b. Pictou Business & Marketing Society

- They are revisiting the society by-laws
- Meetings have had low attendance and there are several executive vacancies

c. Riverview Home

- Per diem rates were increased by the Province
- Working on several new group homes proposal

- d. deCoste Centre
 - 52% increase in summer numbers over last year
 - Will begin outreach shows with schools and other venues this fall
 - Winter program will occur this year

- e. Police Advisory Board
 - Two members went to a provincial conference at Pictou Lodge this past month

- f. Lobster Carnival
 - AGM date – October 18, 2017

- g. Northumberland Fisheries Museum
 - Fiddle Fest will be held in October

- h. Opportunity Shop
 - Going through books to check records and figures

- i. Hector Arena
 - Installed new LED lights
 - Exhaust replacement in kitchen – unexpected expense
 - Wrestling and circus events held over the summer
 - Plan to start plant up this week

- j. CEF
 - Several local projects recently finished
 - Looking for new projects and recruiting new members
 - Have means and materials to construct CSPAN buildings

- k. Pictou County Heritage Hall of Fame
 - 5-year lease at current location
 - Hugh Townsend is currently writing a book on sports in Pictou County and will be donating a percentage of sales to the centre

- l. PARL
 - Event last Friday – 100 Books for Inclusiveness

- m. McCulloch House Museum
 - New website launched following Hector ancestors
 - Current quilt exhibit is very impressive

- n. Economic Development
 - Close to forming a REN

- 5. **BUSINESS ARISING FROM MINUTES**

None

6. NEW BUSINESS

a. Seven-Day Notice – Gunning and MacDonald Parcels Tax Exemption Policy

MOVED: M Houser *COC-10-02-17-1974*
SECONDED: E Daley

MOTION: That the following serve as the required seven (7) day advance notice to adopt a new Town Policy entitled “Gunning and MacDonald Parcels Tax Exemption”.
MOTION CARRIED

b. Seven-Day Notice – Christmas Closure Policy

This was tabled by Council to allow staff to add to the purpose of the policy to include recognition of accumulated time throughout the year.

c. Water Manual Update

MOVED: DM Currie *COC-10-02-17-1975*
SECONDED: M Houser

MOTION: To recommend Council approve the Water Manual Update.
MOTION CARRIED

d. Sewer Manual Update

MOVED: E Daley *COC-10-02-17-1976*
SECONDED: N LeBlanc

MOTION: To recommend Council approve the Sewer Manual Update.
MOTION CARRIED.

7. CORRESPONDENCE

A thank you letter was received from Pictou County Sports Heritage Hall of Fame thanking Council for their financial donation this year.

8. PUBLIC COMMENTS/QUESTIONS

- Question on SCBA inspections
- Question on Christmas Closure Policy
- Question on economic activity as a result of cruise ships coming into town

9. ADJOURNMENT

MOVED: DM Currie *COC-10-02-17-1977*
SECONDED: E Daley

MOTION: To adjourn the meeting.
MOTION CARRIED

APPROVED

James J. Ryan
Mayor

Nicole Battist
Deputy Clerk