

Minutes of a Town of Pictou Regular Council meeting convened 6:30 pm in Council Chambers on the above date. Mayor James Ryan presiding.

**PRESENT:** Deputy Mayor Dan Currie; Councillors Eric Daley,  
Malcolm Houser and Nadine LeBlanc

**ALSO PRESENT:** Dan Troke, CAO  
Nicole Battist, Deputy Clerk/Minute Recorder

**1. PRIVATE SESSION – PROPERTY & CONTRACT MATTERS (5:30 PM)**

**2. PUBLIC SESSION – CALL TO ORDER (6:30 PM)**

Mayor Ryan called the meeting to order.

**3. APPROVAL OF AGENDA**

MOVED: DM Currie *RTC-02-26-18-2056*  
SECONDED: N LeBlanc

MOTION: To approve the agenda with the following additions:  
8d. Petition – Veterans Drive  
9b. Minister Glavine  
9c. Minister Rankin  
MOTION CARRIED

**4. APPROVAL OF MINUTES**

a. Regular Council – January 22, 2018

MOVED: M Houser *RTC-02-26-18-2057*  
SECONDED: DM Currie

MOTION: That the Regular Council minutes of January 22, 2018 be approved with the following change 8a “receive a petition for future consideration”.  
MOTION CARRIED

b. Planning Advisory – February 5, 2018

MOVED: E Daley *RTC-02-26-18-2058*  
SECONDED: N LeBlanc

MOTION: That the Planning Advisory minutes of February 5, 2018 be approved as circulated.  
MOTION CARRIED

c. Committee of Council – February 5, 2018

MOVED: DM Currie  
SECONDED: M Houser

***RTC-02-26-18-2059***

MOTION: That the Committee of Council minutes of February 5, 2018 be approved as circulated.  
MOTION CARRIED

**5. BUSINESS ARISING FROM THE MINUTES**

a. Second/Final Reading – Off-Highway Vehicles By-Law Amendment – RTC-01-22-18-2044

MOVED: M Houser  
SECONDED: DM Currie

***RTC-02-26-18-2060***

MOTION: To approve second/final reading of amendments to the Off-Highway Vehicles By-Law to allow for the development of a policy that permits the CAO or designate to grant certain Event Permits that include off-highway vehicles.  
MOTION CARRIED

b. Secondary Planning Strategy (SPS) – Amendments to Enable Implementation of the Commercial Assessment Phase-In By-Law (01-18p) PAC-02-05-18-2049

MOVED: M Houser  
SECONDED: N LeBlanc

***RTC-02-26-18-2061***

MOTION: To approve first reading of the proposed text amendments to the Secondary Planning Strategy that enable the implementation of the Commercial Development District Improvements By-Law (commercial assessment phase-in) – per technical report 01-18.  
MOTION CARRIED

c. Approval – Event Permits by CAO Approval – Off-Highway Vehicles By-Law Policy COC\_02-05-18-2052

MOVED: E Daley  
SECONDED: DM Currie

***RTC-02-26-18-2062***

MOTION: To approve a new Town Policy entitled “Event Permits by CAO Approval – Off-Highway Vehicles By-Law”.  
MOTION CARRIED

d. Regional Enterprise Network (REN) Inner-Municipal Services Agreement (IMSA)

Mayor Ryan reported he is awaiting a draft IMSA that will be tabled with Council for their approval.

**6. REPORTS**

a. Municipal Corporations Reports:

- i. Pictou County Wellness Centre  
The Mayor circulated the January 22 AGM minutes and a report on the February 5 meeting.
- ii. Pictou County Shared Services Authority  
The Mayor circulated the December 11 minutes and a report on the February 26 meeting.

**7. RECOMMENDATIONS/REPORTS FROM PRIVATE SESSION**

- The Mayor reported that Council continues to review submitted proposals and that geo-technical work will be completed in the coming weeks as part of proposal evaluations.
- The Town is also engaging in conversation with another developer related to property near the roundabout

**8. NEW BUSINESS**

- a. Signing Authority – Dan Troke

MOVED: N LeBlanc

***RTC-02-26-18-2063***

SECONDED: M Houser

MOTION: To approve appointing Dan Troke as an additional staff signing officer.  
MOTION CARRIED

It was noted Nicole Battist and Kyle Slaunwhite will remain as staff signing officers.

- b. Annual ~~Operational Occupational~~ Health & Safety Policy Review

MOVED: DM Currie

***RTC-02-26-18-2064***

SECONDED: E Daley

MOTION: To approve the Annual ~~Operational Occupational~~ Health & Safety Policy.  
MOTION CARRIED

- c. Upcoming Public Consultation Meeting Dates

Tentative dates are:

- i. Pictou Academy Building – March 22 at 6:30 pm
- ii. Integrated Community Substantiality Plan (ICSP) – April 5 at 6:30 pm

- d. Petition

Councillor Daley presented a petition regarding Veterans Drive.

MOVED: E Daley

***RTC-02-26-18-2065***

SECONDED: N LeBlanc

MOTION: That Council receive a petition for future consideration to re-open Veterans Drive as a two-way street.  
MOTION CARRIED

**9. CORRESPONDENCE**

a. Live Streaming Council Meetings

A letter was received requesting that Council begin live streaming their meetings. The Mayor indicated this idea had been previously discussed. Council gave instruction to staff to look at various options and report back at an upcoming meeting.

The Mayor pointed out that Council Chambers is accessible and encourages citizens to attend meetings in-person where possible.

b. Minister Glavine

Minister Glavine from the NS Department of Communities, Culture and Heritage responded to the Town's letter regarding library funding.

c. Minister Rankin

Minister Rankin from the NS Department of Environment responded to the Town's letter regarding the environmental assessment for the new effluent treatment facility planned for Northern Pulp.

**10. PUBLIC COMMENTS/QUESTIONS**

A citizen questioned the unauthorized signage on public property; it was pointed out there are strict guidelines for community festivals and other activities and these signs should have to follow the same restrictions.

**11. ADJOURNMENT**

MOVED: N LeBlanc

*RTC-02-26-18-2066*

SECONDED: M Houser

MOTION: That the meeting be adjourned at 7:20 pm.

MOTION CARRIED

APPROVED

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James J. Ryan  
Mayor

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Dan Troke  
CAO