

Minutes of a Town of Pictou Special Committee of Council meeting convened 6:30 pm at the deCoste Centre on the above date. Mayor Jim Ryan presiding.

PRESENT: Councillors Dan Currie, Nadine LeBlanc, Melinda MacKenzie and Shawn McNamara

ALSO PRESENT: Dan Troke, CAO
Nicole MacDonald Battist, Deputy Clerk/Minute Recorder

1. CALL TO ORDER

Mayor Ryan called the meeting to order.

2. APPROVAL OF AGENDA

MOTION: To approve the agenda as presented.
CARRIED

COC-11-04-20-2477

3. COUNCIL ORIENTATION

Mayor Ryan welcomed everyone to the first meeting of the new Council.

Council directed staff to draft a procedural policy for Council meetings.

He highlighted topics in the “Guide for New Municipal Councillors” and indicated his desire to schedule some time in the new year to develop a long-term council plan.

CAO Troke reviewed:

- Roles, responsibilities and powers of council, staff and the Town solicitor
- Covid-19 impact on operations
- Emergency Measures Act
- Water Utility and its structure
- Structure of Council and the CAO model
- Municipal powers
- Different Council meetings and the purpose of each meeting
- Complaint processes
- Conflict of interest
- Communication and community engagement
- Freedom of Information and Protection of Privacy (FOIPOP)

4. QUESTIONS/COMMENTS

Q on whether current committees will be reviewed for their relevance

Q on whether there will be an opportunity to discuss forming new committees

Council agreed to continue with the same dates for Committee and Regular meetings

5. ADJOURNMENT

The meeting was adjourned at 8:45 pm.

APPROVED

James R. Ryan
Mayor

Dan Troke
CAO