



## **PICTOU RECREATION & PARKS**

### **JOB DESCRIPTION**

**Title:** Park Maintenance Labourer  
**Reports To:** Superintendent of Public Works and/or Recreation Coordinator  
**Nature of Position:** Seasonal

Under the direction of the Superintendent of Public Works and working with Senior Park Maintenance Staff, the park Maintenance Assistant is responsible for performing maintenance duties for all recreation facilities such as sport fields, parks, trails, and public green spaces.

Specific Responsibilities Include:

- General upkeep and repairs to all recreation infrastructure and facilities, including, but not limited to painting, cleaning, erecting signs, flags and fencing.
- Mowing and trimming of all grounds, excluding those regularly performed by Public Works staff.
- Lining all sport fields.
- Setting up equipment (ie. tables, barbecues, sound system) for facility users, as required.
- Cutting brush and cleaning windfall debris.
- Regular collection of and proper disposal of all garbage at recreational facilities.
- Working cooperatively with other groups including the Recreation and Parks department, water department, private contractors, volunteer groups and organizations.
- Adhering to all health and safety procedures. Full understanding of the Town's Occupational Health and Safety Policies and Procedures.
- Ensuring that all maintenance areas, supplies, equipment and tools are properly stored.
- Ensuring that all maintenance areas are neat and tidy.
- Other duties, as assigned by supervisor.

The successful candidate will be required to work as part of a team, in a fast-paced work environment. Some tasks require heavy lifting and physical exertion.

**Skills Required:** Have a working knowledge and/or experience with various trade skills, including general construction, landscaping, and painting. Studies and interest in park maintenance and sports field management is an asset.

**Training:** Will possess or be willing to obtain First Aid, WHMIS and other training opportunities as required.

***This position is only open to students currently attending and intending to return to school full-time in the fall; university or college.***

**Job Duration:** May 3, 2021 to August 20, 2021

**Number of hours:** 40 hours per week / 16 weeks

(dates/ weeks are approximate and subject to change)