

**Notice of Town of Pictou  
Audit Committee Meeting  
Council Chambers – CN Station  
Monday, April 7, 2026  
5:45 pm**

The public can also access the meeting via the Town of Pictou Facebook Page beginning at 5:45pm.

**Agenda**

1. Call to Order
2. Approval of Agenda
3. Review of Audit Service Plan – BDO – Lauren Vail and Edele Oakey
4. Public Comments/Questions
5. Adjournment

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Kyle Slaunwhite  
CAO

## **Overview of Town of Pictou Meetings**

(A General Description of Council and Committee Meetings)

### Committee of Council

- Council meets in committee to raise, discuss and debate matters of interest to the Town.
- Members of Council request review and debate staff reports during committee meetings.
- Committee meetings are often viewed as “working sessions”.
- Committee members make motions of recommendation to Council (committee does not approve Town business).
- Agendas can be changed during a Committee Meeting.

### Regular Council

- Convened to address standing agenda items such as the approval of minutes.
- Council entertains recommendations made by Council Committees.
- Agendas can be changed during a regular Council meeting.

### Special Council

- Convened for Council to address specific items of business.
- The publicized agenda for a Special Council meeting cannot be changed.

### Public Hearings

- Convened for members of Council to hear reports and opinions of the general public, related parties and staff on specifically identified agenda items.
- Public Hearing agendas cannot be changed.
- Council does not debate matters before them during a public hearing.

### Closed/Private Sessions of All Meetings

- Council or Committee members are only permitted to retire to private session to consider: acquisition, sale, lease and security of municipal property; setting minimum price at a tax sale; personnel matters; labour relations; contract negotiations; litigation or potential litigation; legal advice eligible for solicitor – client privilege, or public security.
- Council or Committee is to make a public record noting the reason for a private session, and excluding a procedural matter, Council or Committee is not permitted to make a decision in closed/private session.