



**TOWN OF PICTOU
PUBLIC WORKS OPERATOR
EMPLOYMENT OPPORTUNITY**

The Town of Pictou will be receiving applications for a fulltime position of Public Works Operator. Resume and cover letter (merged into one PDF document) will be accepted until October 23, 2025 at 4:00 pm and can be submitted by email to iaim.macisaac@townofpictou.ca (subject line: Public Work Operator). Internal candidates will be given preference.

A full job description below.



JOB DESCRIPTION – PUBLIC WORKS OPERATOR

Title

Public Works Operator

Reports to

Public Works Foreman

Nature of Position

Full Time Permanent Position. Position falls under the Town of Pictou/Canadian Union of Public Employees Local 281 Collective Agreement.

Duties

The Operator shall:

- physically perform the duties of any public works employee, without limitation, those of a machine operator, or those of a plant or utility operator, or any other position;
- take initiative in identifying and addressing situations as they arise;
- be required to prioritize duties and projects;
- be responsible for the management and charge out of inventory and labour;
- require to perform winter on-call duties
- be responsible for maintaining a safe, clean, legally compliant and productive work environment;
- retain a high level of mechanical aptitude and be responsible for completing and/or coordinating the completion of maintenance schedules;
- operate various types of machinery, train and mentor other trades, troubleshoot, assist in the maintenance and repairing of machinery and equipment, and perform other duties as assigned;
- follow the chain of command; and
- understand and follow the Town's Occupational Health & Management Safety System.

Requirements

- High School Diploma or GED equivalent
- Diploma from a Technical School preferred
- Class 3 driver's license with air brake endorsement*
- Advanced First Aid**
- Trenching course**
- Fall Arrest**
- Temporary Workplace Signing and Traffic Control**
- Confined Space**
- Certified with WHMIS**
- NSE Certified Level 1 Water Distribution**
- NSE Certified Level 1 Wastewater Collection**
- Equipment experience preferred, including grader, loader, and backhoe
- Basic computer skills
- Advanced First Aid**
- Trenching course**
- Fall Arrest**
- Temporary Workplace Signing and Traffic Control**
- Confined Space**
- Certified with WHMIS**

* *Indicates courses and/or certifications that must be obtained as a condition of employment – within 6 months of hiring.*

** *Indicates courses and/or certifications that must be obtained pursuant to a training program approved under section 14.06 of the Collective Agreement.*

Salary Expectation

- As per the collective agreement. Operator pay will be activated upon obtaining requirements marked with a “*”.

Working Conditions

- May be exposed to dust, hazardous chemicals and high levels of noise
- Potential dangers involved with mechanical work and repair
- May be required to work in hazardous environments requiring protective equipment, i.e. without limitation trenches and confined areas
- Ability to attend and conduct presentations, i.e. without limitation conduct ‘tool box’ meetings
- Required to work overtime, shift, and/or on call