

Minutes of a Town of Pictou Regular Council meeting at the CN Station – Council Chambers on the above date. Mayor James Ryan presiding.

Present: Deputy Mayor Robert Fry; Councillors Terry Dunbrack, Krista Fulton and Nadine LeBlanc

Also Present: Kyle Slaunwhite, CAO
Nicole MacDonald, Deputy Clerk/Minute Recorder

1. **Private Session – Contract Matters (5:15 pm)**

2. **Public Session – Audit Committee (6:00 pm)**

3. **Public Session – Call to Order**

The Chair called the meeting to order at 6:30 pm.

4. **Land Acknowledgement**

It was acknowledged that Town Council was meeting in the unceded territory of Mi’kma’ki, the ancestral and unceded land of the Mi’kmaq people.

5. **Changes/Approval of Agenda**

Motion: To approve the agenda with two additions:
10d. Appointment of Auditor
11b. January and February Meeting dates

Moved, Seconded and Carried

RTC-12-15-25-001

6. **Proclamations & Acknowledgements**

7. **Presentations**

8. **Reports/Recommendations for Private Session**

Direction was given to the CAO regarding a Land Matter.

9. **Approval of Minutes**

a. **Source Water Protection – July 23, 2025**

The Chair accepted the circulated Source Water Protection minutes of July 23, 2025.

b. **Business Advisory – September 4, 2025**

The Chair accepted the circulated Business Advisory minutes of September 4, 2025.

c. **Recreation and Parks – October 27, 2025**

The Chair accepted the circulated Recreation and Parks minutes of October 27, 2025.

d. Regular Council – November 17, 2025

There being no corrections, the Chair approved the circulated Regular Council minutes of November 17, 2025.

e. Committee of Council – December 1, 2025

There being no corrections, the Chair approved the circulated Committee of Council Minutes of December 1, 2025.

10. Recommendations

a. Second/Final Reading – Public Sewers By-Law

Motion: To approve Second/Final Reading of amendments to the Public Sewers By-Law.

Moved, Seconded and Carried

RTC-12-15-25-002

- Question on the base charge for a single-family home

b. IT Policy

Motion: To approve the Policy titled “IT”.

Moved, Seconded and Carried

RTC-12-15-25-003

c. Occupational Health and Safety Policy – Annual Approval

Motion: To approve the Occupational Health and Safety Policy as presented.

Moved, Seconded and Carried

RTC-12-15-25-004

d. Appointment of Town Auditor

Motion: To appoint BDO Canada LLP as Town Auditor for a three-year term, commencing with the 2026-27 fiscal year audit, at a cost of \$29,960 plus HST per year, per their submitted proposal.

Moved, Seconded and Carried

RTC-12-15-25-005

11. Discussion

a. Tax Write-down of YMCA Property

Council received a request from the YMCA to consider reducing property taxes for their Water Street location. The CAO advised that Section 71 of the Municipal Government Act allows Council to write off taxes for charitable organizations. Council can also choose to reduce the tax rate to the residential rate.

The YMCA is a registered charity and provides government-subsidized childcare. There is another daycare in town that is believed to be registered as an early childhood development centre but does not receive subsidies.

Council would like to review other similar tax reductions to ensure consistency before making a decision. Staff will distribute a spreadsheet with this information for Council’s review.

b. January and February Meetings – Changes

Committee of Council – January 12

Regular Town Council – February 17

12. Reports

a. Municipal Corporation Reports

i) Pictou County Shared Services Authority

- Report shared electronically
- more items have been added to the list of materials that can be recycled, and some changes have been made – residents are encouraged to visit the Pictou County Solid Waste website for the most up-to-date information

ii) Pictou County Wellness Centre

- No meetings

iii) Riverview Homes

- Report shared electronically
- Remedy Report still main focus of meetings

iv) Mayor and Wardens

- No meetings

13. Correspondence

14. Public Comments/Questions

15. Adjournment

There being no further business, the Chair adjourned the meeting at 7:00 pm.

Approved

James J. Ryan
Mayor

Kyle Slaunwhite
CAO